



Seneca Valley School District Phased School Reopening Health and Safety Plan

As per the Pennsylvania Department of Education, the Seneca Valley School District has developed a Health and Safety Plan to serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the District considered the unique needs of the school community and considered feedback from various stakeholder groups across the District when developing the plan. The District's plan also incorporates guidance released by the Centers for Disease Control and Prevention (CDC), the Pennsylvania Department of Health (PADOH), the Pennsylvania Department of Education (PDE) and the American Academy of Pediatrics (AAP). Additionally, the plan outlines teaching and learning modalities that allow for flexibility to adapt to changing conditions.

This plan is designed to ensure all stakeholders are fully informed and prepared for Seneca Valley School District's phased reopening of school facilities. This Health and Safety Plan is approved by the Seneca Valley School Board of Directors and is publicly available on the district's website.

Seneca Valley will continue to monitor the Health and Safety Plan throughout the year and will update the plan as needed. All revisions will be reviewed and approved by the school board of directors.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: SENECA VALLEY SCHOOL DISTRICT

Seneca Valley is mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). Pennsylvania has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

State Guidelines

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Seneca Valley Guidelines and Available Learning Models for 2020-2021

The district has categorized reopening into three broad phases: green, yellow and red. Because Butler County is currently in the green phase, the district intends to offer in-person instruction this fall. However, should the Governor or Secretary of Education announce that our county will transition to the yellow or red phase at any point before or during the 2020-2021 school year, in-person instruction will be modified or discontinued to further mitigate the risk of transmission within district schools. **The District also maintains the authority to modify or discontinue in-person instruction should the availability of resources decline due to COVID-19 and limit the District's capacity to meet the needs of students and staff within the brick and mortar setting.**

*Full-time cyber (SVAOC – Seneca Valley Academy of Choice) instruction will be available in all phases for families that choose that option.

In-Person (Traditional) Instruction

Students may attend school while following safety protocols and social distancing guidelines where feasible and to the extent possible. Students needing extra support will access supports within the classroom and/or in a pull-out setting dependent upon individual student needs.

- Green Phase
 - Students will attend school five (5) days per week with safety protocols in place while following social distancing guidelines where feasible and to the extent possible.
- Yellow Phase
 - Students will have the option to attend school based on a cohort model (two groups - divided by last names A-L and M-Z). Students would attend school two days per week (Group A – Mondays and Wednesdays, Group B – Tuesdays and Thursdays) to participate in in-person instruction. Instruction for the remaining three days would be delivered via a remote/online learning environment.
- Red Phase

- All students will transition to remote/online learning with their teacher(s).

SV Academy of Choice (Full-Time Cyber) Instruction

Students may enroll in the district’s full-time, asynchronous cyber program. All coursework is pre-recorded, and the course will follow the Seneca Valley curriculum. The K-4 lessons are primarily delivered through a platform called “Compass” and the 5-12 lessons are primarily delivered through a platform called “Edgenuity”. In this model, students may work at their own pace. Students are required to complete supplemental learning activities in addition to the online coursework. This material will be provided to the student by the SV cyber teacher and due dates will be determined based on the student’s understanding and progress within the online coursework. SV teachers will also host live sessions during traditional school hours to support student learning (i.e. intervention, extension and/or tutoring). Required live session times by the student will be based on evidence of student learning and the students’ availability during the school day. Teachers will also have daily office hours to meet with students virtually. Students are expected to work a minimum of 2.5 hours per week for each course.

Hybrid-Part-Time In-Person/Part-Time Cyber Instruction

Students may enroll in a combination of in-person and online courses dependent upon course availability and parent/student preference. For example, parents/students may opt for in-person instruction in the areas of reading and/or mathematics while other courses are taken via the Seneca Valley cyber platform. As such, students would spend a portion of the day in school and a portion of the day completing cyber courses from home. Please keep in mind, however, that transportation will only be available during typical arrival and dismissal times. In this model, students may start their day later and/or end their day early with parent-provided transportation. This model would also follow the green/yellow/red phases for in-person instruction.

Additional Information

Based on Butler County’s current designation (i.e., red, yellow, green) and the preferences of the Seneca Valley School District community, the Seneca Valley School District plans to reopen for all students and staff. However, some students/families may opt for distance learning out of health/safety concerns.

This document includes Seneca Valley’s plan to bring back students and staff, District communications with stakeholders in the community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. As such, Seneca Valley’s plans account for changing conditions in the Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Based on Seneca Valley School District's current designation and local community needs, the type of reopening the District has chosen is selected below.

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning: September 8, 2020

Pandemic Core Team

The Pandemic Core Team has defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of Seneca Valley Schools. The Pandemic Core Team is responsible for facilitating the local planning process, monitoring implementation of the District's Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the Seneca Valley education community, the District established a committee (Return-to-School Steering Committee) to support the Pandemic Core Team. The Return-to-School Steering Committee (RSSC) includes of a diverse group of stakeholders critical to the success of planning and implementation. The RSSC is comprised of thirty three (33) individuals including: administrators, teachers, support staff, students, parents and school board members.

- **Health and Safety Plan Development:** Individual directly involved with the development of the enclosed Health and Safety Plan.
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Tracy Vitale	School Board of Directors, Staff, Students, Parents, Community Members	Health and Safety Plan Development Pandemic Crisis Response Team
Dr. Matthew McKinley	Secondary Education (staff, students, parents, community members)	Health and Safety Plan Development Pandemic Crisis Response Team
Dr. Sean McCarty	Elementary Education (staff, students, parents, community members)	Health and Safety Plan Development Pandemic Crisis Response Team
Ms. Kyra Bobak	Human Resources (staff and labor unions)	Health and Safety Plan Development Pandemic Crisis Response Team
Dr. Marie Palano	Return-to-School Steering Committee (school board of directors, staff, students, parents, community members)	Health and Safety Plan Development Pandemic Crisis Response Team
Dr. Jeff Roberts	Return-to-School Steering Committee (school board of directors, staff, students, parents, community members)	Health and Safety Plan Development Pandemic Crisis Response Team
COMMITTEE	GENERAL FOCUS	
Continuity of Education	Re-prioritize essential standards by grade level, subject area Identify means of educational delivery Develop building procedures (attendance cohorts, hallway traffic, large group areas, restrooms)	

Special Education and Gifted Education Services	Plan to provide quality support to students who will need adapted curriculum and instruction (accommodations and modifications)
Federal Programs and Multi-Tiered System of Supports	Define mechanisms of appropriate student assessment and identify academically vulnerable student populations (MTSS)
Staffing & Human Resources	Staffing, leaves of absence, reintegration into work force, union collaboration
Transportation	Prevention, cleaning & social distancing during transit Staffing and PPE
Signs of Illness & Nursing Office Procedures	Protect the health of students and staff and coordinate public health information
Social and Emotional Learning (SEL) Supports	Address factors influencing student learning (mental health/social emotional effects of Covid-19)
Facility Preparations, Cleaning & Mitigation	Guidance for cleaning and disinfecting all core assets (PADOH, CDC, OSHA)
Communications	Communication planning, systems of communication and key messages
Information Technology	Student and staff devices, connectivity, educational resources and tech support
Safety and Security	Visitor & Main Office procedures, arrival and dismissal procedures Pandemic Safety Officer
Athletics and Extra Curricular Activities	Update extracurricular and athletic procedures based on guidance from CDC and PIAA (athletes, spectators, equipment, etc.)
Cafeteria Procedures and Meal Distribution	Food distribution to students (and families), audit supply chain

Key Strategies, Policies, and Procedures

For each domain of the Health and Safety Plan, there is a detailed summary describing the key strategies, policies, and procedures the District will employ to satisfy the requirements of the domain.

For each requirement within each domain, the following criteria is documented:

- **Action Steps under Yellow Phase:** The action steps required to prepare for and implement the requirements under the guidelines outlined for counties in yellow are identified.
- **Action Steps under Green Phase:** The specific adjustments the District will make to the requirements during the time period the county is designated as green are identified. In circumstances when the requirement will be the same regardless of county designation, “same as Yellow” is stated.
- **Lead Individual and Position:** Person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation are listed.
- **Materials, Resources, and/or Supports Needed:** Materials, resources, and/or support required to implement the requirements are listed.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, staff, students, families, and/or other stakeholders may require professional development.

In the following tables, an asterisk (*) denotes a mandatory element of the plan as determined by PDE.

Cleaning, Sanitizing, Disinfecting, and Ventilation

- The District is currently working directly with all suppliers to procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#).
- Disinfecting is the District's top priority to mitigate the risk of transmission. Disinfecting destroys or inactivates both the bacteria and viruses on hard, nonporous surfaces.
- Disinfecting with misters (as planned) requires a ten (10) minute dwell time before students/staff are permitted to enter the room.
- Sanitizing reduces bacteria on surfaces.
- Cleaning removes dust, debris and dirt from a surface by scrubbing, washing and rinsing.
- Supervisors and designated staff will assess the conditions of rooms and common spaces to assure the requirements and expectations are met to maintain desired building conditions.

Summary:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways)</p>	<p>The building will be cleaned and ready to welcome staff and students on days school is in session. The following procedures will be followed:</p> <ul style="list-style-type: none"> • Each room will be supplied with a disinfectant spray bottle to be used on all “high touch” areas, desks, & flat surfaces. • Daily disinfecting will occur in all classrooms, group instruction rooms, bathrooms, cafeterias, offices, and common spaces. • Daily disinfecting will also occur for all “high-touch” areas and flat surfaces such as desks, counters, etc. • Fountains will be “bagged” and not in use (students are encouraged to bring a water bottle to school). • Hand sanitizing dispensers will be installed in all classrooms, office areas, and common spaces throughout the District buildings. • Floors will be cleaned every day. <p>Additionally, HVAC filters will be replaced more frequently to increase the amount of airflow through HVAC systems in each building. The District also is in consultation with HVAC engineers to explore additional ways to mitigate the risk of transmission through HVAC systems.</p>	<p>The building will be cleaned and ready to welcome staff and students daily. The following procedures will be followed:</p> <ul style="list-style-type: none"> • Each room will be supplied with a disinfectant spray bottle to be used on all “high touch” areas, desks, & flat surfaces. • Daily disinfecting will occur in all classrooms, group instruction rooms, bathrooms, cafeterias, offices, and common spaces. • Daily disinfecting will also occur for all “high-touch” areas and flat surfaces such as desks, counters, etc. • Fountains will be “bagged” and not in use (students are encouraged to bring a water bottle to school). • Hand sanitizing dispensers will be installed in all classrooms, office areas, and common spaces throughout the District buildings. • Floors will be cleaned every day. <p>Additionally, HVAC filters will be replaced more frequently to increase the amount of airflow through HVAC systems in each building. The District also is in consultation with HVAC engineers to explore additional ways to mitigate the risk of transmission through HVAC systems.</p>	<p>Mr. Randy Miller, Director of Buildings and Grounds</p>	<p>Several (3-4) Disinfecting Sprayers/Misters to be available for use by cleaning crews in each building. Hand sanitizing dispensers and disinfectant chemicals that are safe and approved for use in schools will be used. Additional HVAC filters will be available for use. 32 oz disinfectant spray bottles will be provided for every classroom. Additional hours and personnel will be needed to complete the daily disinfecting of all rooms and spaces. All maintenance and custodial personnel as well as contracted service providers will be trained.</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Cleaning, sanitizing, disinfecting, and ventilation on district-provided transportation</p>	<p>As per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings), face coverings will be required when utilizing district transportation.</p> <p>Students will not be seated in the front row of the bus when feasible.</p> <p>School bus drivers will wear face coverings and gloves.</p> <p>Buses will be sanitized and disinfected between elementary and secondary routes as well as between morning and afternoon bus routes.</p> <p>Buses will also be cleaned, sanitized, and disinfected every day after the last bus run which allows chemicals the recommended contact time on seats and other high touch surfaces.</p> <p>Windows and roof vents will be open when feasible and the extent possible.</p> <p>Social distancing at bus stops is encouraged.</p> <p>Alternative modes of transportation are encouraged for students who have other options to minimize the number of students on the bus.</p>	<p>As per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings), face coverings will be required when utilizing district transportation.</p> <p>School bus drivers will wear face coverings.</p> <p>Buses will be sanitized and disinfected between elementary and secondary routes as well as between morning and afternoon bus routes.</p> <p>Buses will also be cleaned, sanitized, and disinfected every day after the last bus run which allows chemicals the recommended contact time on seats and other high touch surfaces.</p> <p>Windows and roof vents will be open when feasible and the extent possible.</p> <p>Social distancing at bus stops is encouraged.</p> <p>Alternative modes of transportation are encouraged for students who have other options to minimize the number of students on the bus.</p>	<p>Mr. Jim Pearson, Director of Transportation</p> <p>Valley Lines Bus Company</p> <p>ABC Transit</p>	<p>CDC approved cleaning and disinfecting agents Face masks Hand sanitizer</p>	<p>Y</p>

Social Distancing and Other Safety Protocols

Summary:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Classrooms will be rearranged to accommodate social distancing recommendations as best as possible.</p> <p>Students will be seated 6 feet apart when feasible to prevent transmission.</p> <p>Desks will be turned to face the same direction and students will sit on only one side of tables unless plexiglass dividers or other partitions are being utilized.</p> <p>Outdoor space will be utilized to help meet social distancing guidelines when feasible, to the extent possible and weather permitting.</p> <p>Gyms, auditoriums, and other large spaces may be used to hold larger classes so that physical distancing can be maintained.</p>	<p>Classrooms will be rearranged to accommodate social distancing recommendations as best as possible.</p> <p>Students will be seated 3 to 6 feet apart when feasible as recommended by the American Academy of Pediatrics.</p> <p>Outdoor space will be utilized to help meet social distancing guidelines when feasible, to the extent possible and weather permitting.</p> <p>Gyms, auditoriums, and other large spaces may be used to hold larger classes so that physical distancing can be maintained to the extent possible.</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	N/A	N

<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Elementary students will wash hands or use hand sanitizer before and after eating.</p> <p>Elementary students will eat lunch in cohorts (by homeroom).</p> <p>Secondary students will be encouraged to wash hands or use hand sanitizer before and after eating.</p> <p>Elementary and Secondary - Hand sanitizer will be available in classrooms and other common areas including the cafeteria.</p> <p>Elementary and Secondary - Additional lunch periods will be created to minimize the number of students in the cafeteria at one time (when necessary).</p> <p>Elementary and Secondary - Additional spaces for eating lunch will be utilized if needed.</p> <p>Elementary and Secondary – Cafeterias will have 6 feet markings and traffic flow signs.</p> <p>Disposable food service items will be used when feasible and to the extent possible.</p> <p>Tables will be sanitized before and after use (breakfast and lunch).</p> <p>Plexiglass will be installed to all service counters where an attendant is present. Food service employees will also wear a face shield and/or a mask.</p>	<p>(Same as Yellow) Elementary students will wash hands or use hand sanitizer before and after eating.</p> <p>Elementary students will eat lunch in cohorts (by homeroom).</p> <p>Secondary students will be encouraged to wash hands or use hand sanitizer before and after eating.</p> <p>Elementary and Secondary - Hand sanitizer will be available in classrooms and other common areas including the cafeteria.</p> <p>Elementary and Secondary - Additional lunch periods will be created to minimize the number of students in the cafeteria at one time (when necessary).</p> <p>Elementary and Secondary - Additional spaces for eating lunch will be utilized if needed.</p> <p>Elementary and Secondary – Cafeterias will have 6 feet markings and traffic flow signs.</p> <p>Disposable food service items will be used when feasible and to the extent possible.</p> <p>Tables will be sanitized before and after use (breakfast and lunch).</p> <p>Plexiglass will be installed to all service counters where an attendant is present. Food service employees will also wear a face shield and/or a mask.</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p> <p>Darlene Carmack, Director of Food Services</p>	<p>Plexiglass Face shields / Masks CDC approved cleaning and disinfecting agents</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Food items in the serving line will be covered/wrapped/contained food items.</p> <p>The number of food choices will be limited as needed.</p> <p>Keypads will be covered in antibacterial tape to mitigate the spread of germs.</p> <p>Exchange of cash at the register is discouraged. Payments should be sent to the building office or deposited in secure designated stations. The use of "MySchoolBucks" (online payment system) will be advertised and encouraged.</p> <p>Open charging will be optional to avoid returning food items. However, parents will have the capacity to limit or prohibit the charging of meals and/or ala carte items.</p>	<p>Food items in the serving line will be covered/wrapped/contained food items.</p> <p>The number of food choices will be limited as needed.</p> <p>Keypads will be covered in antibacterial tape to mitigate the spread of germs.</p> <p>Exchange of cash at the register is discouraged. Payments should be sent to the building office or deposited in secure designated stations. The use of "MySchoolBucks" (online payment system) will be advertised and encouraged.</p> <p>Open charging will be optional to avoid returning food items. However, parents will have the capacity to limit or prohibit the charging of meals and/or ala carte items.</p>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Hand sanitizer will be available in all classrooms and common areas.</p> <p>Signage will be posted throughout classrooms, bathrooms, and common areas to ensure that staff and students can follow the recommended hygiene guidelines for hand washing/sanitizing.</p> <p>Handwashing procedures will be reviewed and practiced as needed.</p> <p>Handwashing/sanitizing will be encouraged as students enter and exit different spaces.</p>	<p>(Same as Yellow) Hand sanitizer will be available in all classrooms and common areas.</p> <p>Signage will be posted throughout classrooms, bathrooms, and common areas to ensure that staff and students can follow the recommended hygiene guidelines for hand washing/sanitizing.</p> <p>Handwashing procedures will be reviewed and practiced as needed.</p> <p>Handwashing/sanitizing will be encouraged as students enter and exit different spaces.</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p> <p>Building Level Administrators</p>	<p>Signage Hand sanitizer</p>	<p>N</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>District buildings will post signs for hand washing, social distancing, and masks in highly visible locations.</p>	<p>(Same as Yellow) District buildings will post signs for hand washing, social distancing, and masks in highly visible locations.</p>	<p>Mr. Jeff James, Supervisor of Safety and Security</p> <p>Ms. Linda Andreassi, Communications Director</p>	<p>Signage</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>The District will not permit non-essential visitors and/or volunteers associated with external groups or organizations to enter district buildings.</p> <p>Adults will utilize a contactless drop-off area for forgotten lunches, instruments etc. to eliminate direct contact with staff and students.</p> <p>Visitors must have a scheduled appointment to enter a district building. Any visitor arriving without an appointment for a non-emergent situation will not be granted access to the building.</p> <p>All visitors must have their temperature taken and will be required to wear a mask.</p> <p>Records will be kept of any persons permitted to enter the building, their reason for being there, the locations of the building they visit, and the names of close contacts they visit in the building of possible.</p>	<p>The District will limit non-essential visitors and volunteers associated with external groups or organizations as much as possible.</p> <p>Adults will utilize a contactless drop-off area for forgotten lunches, instruments etc. to eliminate direct contact with staff and students.</p> <p>Visitors must have a scheduled appointment to enter a district building. Any visitor arriving without an appointment for a non-emergent situation will not be granted access to the building.</p> <p>All visitors must have their temperature taken and will be required to wear a mask.</p> <p>Records will be kept of any persons permitted to enter the building, their reason for being there, the locations of the building they visit, and the names of close contacts they visit in the building of possible.</p>	<p>Mr. Jeff James, Supervisor of Safety and Security</p>	<p>District Communication Plan</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>The District will prioritize outdoor, as opposed to indoor, play as much as possible for recess and physical education classes.</p> <p>In physical education classes, play/exercise will be modified to safely increase distance between students. Activities that are not close contact will be considered (fitness, lifetime games, etc.).</p> <p>There will be no sharing of equipment during class and equipment will be cleaned and disinfected between use by different people to reduce the risk of Covid-19 spread.</p> <p>Staff will teach and reinforce handwashing with soap and water for at least 20 seconds following physical education class and/or recess.</p> <p>At recess, classes will be kept together and the size of groups using the playground at any one time will be limited to the extent possible.</p>	<p>(Same as Yellow) The District will prioritize outdoor, as opposed to indoor, play as much as possible for recess and physical education classes.</p> <p>In physical education classes, play/exercise will be modified to safely increase distance between students. Activities that are not close contact will be considered (fitness, lifetime games, etc.).</p> <p>There will be no sharing of equipment during class and equipment will be cleaned and disinfected between use by different people to reduce the risk of Covid-19 spread.</p> <p>Staff will teach and reinforce handwashing with soap and water for at least 20 seconds following physical education class and/or recess.</p> <p>At recess, classes will be kept together and the size of groups using the playground at any one time will be limited to the extent possible.</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	<p>CDC approved cleaning and disinfecting agents</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Limiting the sharing of materials among students</p>	<p>Staff will discourage the sharing of items that are difficult to clean or disinfect.</p> <p>Students' belongings will be separated from others when feasible and to the extent possible.</p> <p>Staff will limit the use of supplies and equipment by one group at a time and will clean and disinfect items between use.</p> <p>The sharing of cell phones, electronic devices, toys, books, games and other learning aids will be discouraged.</p> <p>Cell phones and all other electronic devices should be limited to personal use and stored in a backpack.</p> <p>Students are encouraged to read e-books that are available through the library subscriptions on their school provided laptops.</p> <p>Physical library materials may be checked-out to students. When a student returns a library book to the school, the book will be quarantined for a minimum of 3 days. The book can then be re-shelved for circulation to other students.</p>	<p>(Same as Yellow) Staff will discourage the sharing of items that are difficult to clean or disinfect.</p> <p>Students' belongings will be separated from others when feasible and to the extent possible.</p> <p>Staff will limit the use of supplies and equipment by one group at a time and will clean and disinfect items between use.</p> <p>The sharing of cell phones, electronic devices, toys, books, games and other learning aids will be discouraged.</p> <p>Cell phones and all other electronic devices should be limited to personal use and stored in a backpack.</p> <p>Students are encouraged to read e-books that are available through the library subscriptions on their school provided laptops.</p> <p>Physical library materials may be checked-out to students. When a student returns a library book to the school, the book will be quarantined for a minimum of 3 days. The book can then be re-shelved for circulation to other students.</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	<p>CDC approved cleaning and disinfecting agents</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Staggering the use of communal spaces and hallways</p>	<p>The use of close communal and shared spaces will be limited, and spaces will be used on an as needed basis.</p> <p>Elementary class times will be staggered to limit the number of students in the hallways and lockers will be assigned by cohort when feasible. Students will remain in the classroom and teachers will rotate when feasible.</p>	<p>(Same as Yellow) The use of close communal and shared spaces will be limited, and spaces will be used on an as needed basis.</p> <p>Elementary class times will be staggered to limit the number of students in the hallways and lockers will be assigned by cohort when feasible. Students will remain in the classroom and teachers will rotate when feasible.</p>	<p>Building Level Administrators</p>	<p>Building Level Communication</p>	<p>N</p>
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Each bus is scheduled to arrive at the designated building at a specific time. As such, buses will arrive at staggered times to allow smaller groups of students to enter the building.</p> <p>Parent survey indicates fewer students will be utilizing district transportation which will allow for more opportunities to practice social distancing to the extent possible. Additionally, students will attend school on designated days with their assigned cohort in the Yellow phase. This will further decrease the number of students on each bus.</p> <p>Students will be assigned seats based on both the location of the bus stop and other household members also utilizing district transportation (students boarding the bus first will be seated in the back of the bus and whenever possible seated with members of the same household).</p>	<p>Each bus is scheduled to arrive at the designated building at a specific time. As such, buses will arrive at staggered times to allow smaller groups of students to enter the building.</p> <p>Parent survey indicates fewer students will be utilizing district transportation which will allow for more opportunities to practice social distancing to the extent possible.</p> <p>Students will be assigned seats based on both the location of the bus stop and other household members also utilizing district transportation. Students in higher grades will be assigned to seats toward the rear of the bus and whenever possible will be seated with members of the same household.</p>	<p>Mr. Jim Pearson, Director of Transportation</p>	<p>District and Building Level Communication</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>Student enrollment data indicates approximately 1,400 students are enrolled either full-time or part time in the district's cyber program. This will decrease the number of students receiving instruction full days in the brick and mortar setting.</p> <p>The number of students attending school will also be smaller based on a cohort model (last names A-L and M-Z). Students would attend school on some days to receive in-person instruction. Instruction for the other days would be delivered via a remote/online learning environment.</p> <p>Assigned seats will be used when feasible.</p> <p>Elementary buildings will post recommendations for flow of traffic and teachers will accompany students while transitioning to and from classrooms and common spaces.</p> <p>Secondary buildings will post recommendations for traffic flow throughout the hallways.</p> <p>Intervention and academic support groups will be customized to meet the needs of the students and limit unnecessary interactions between groups of students.</p>	<p>Student enrollment data indicates approximately 1,400 students are enrolled either full-time or part time in the district's cyber program. This will decrease the number of students receiving instruction full days in the brick and mortar setting.</p> <p>Assigned seats will be used when feasible.</p> <p>Elementary teachers will accompany students while transitioning to and from classrooms and common spaces.</p> <p>Intervention and academic support groups will be customized to meet the needs of the students and limit unnecessary interactions between groups of students.</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p> <p>Building Level Administrators</p>	<p>Parent data indicating learning model per child enrolled in the district.</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>The transportation department will work closely with local childcare providers where district students are enrolled to ensure details about district transportation are readily available.</p> <p>The District will continue to lease classroom space to Stepping Stones Children’s Center to offer onsite childcare for students enrolled in the district’s elementary schools. The District and Stepping Stones Children’s Center will continue to work collaboratively to explore additional ways to meet the childcare needs of our families.</p>	<p>(Same as Yellow) The transportation department will work closely with local childcare providers where district students are enrolled to ensure details about district transportation are readily available.</p> <p>The District will continue to lease classroom space to Stepping Stones Children’s Center to offer onsite childcare for students enrolled in the district’s elementary schools. The District and Stepping Stones Children’s Center will continue to work collaboratively to explore additional ways to meet the childcare needs of our families</p>	<p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Mr. Jim Pearson, Director of Transportation</p>	<p>Lease agreements and service provider contracts</p> <p>District communication plan</p>	<p>N</p>

Monitoring Student and Staff Health

Summary:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Prior to arrival to school, students and staff must complete an electronic health screening questionnaire including temperature check to assess for signs and symptoms of COVID-19 or exposure to COVID-19. It is recommended that staff as well as parents of students complete the assessment prior to the leaving the home.</p> <p>Staying home when sick is the most effective way to minimize the risk of transmission of COVID-19. Parents should keep children at home if they are ill.</p> <p>Staff/student with fevers or symptom associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>	<p>(Same as Yellow) Prior to arrival to school, students and staff must complete an electronic health screening questionnaire including temperature check to assess for signs and symptoms of COVID-19 or exposure to COVID-19. It is recommended that staff as well as parents of students complete the assessment prior to the leaving the home.</p> <p>Staying home when sick is the most effective way to minimize the risk of transmission of COVID-19. Parents should keep children at home if they are ill.</p> <p>Staff/student with fevers or symptom associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>	<p>Ms. Liz Williams, RN Certified School Nurse and Department Chairperson</p>	<p>Online Screening Questionnaire</p> <p>Paper Screening Questionnaire</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>If a student, staff or visitor exhibits signs or symptoms of COVID-19 they will:</p> <ul style="list-style-type: none"> notify the school nurse prior to sending to the health office. be required to wear a mask at all times. be placed in a designated isolation room. assessed after PPE applied by school nurse. <p>Disposition of students, staff or visitor will be made with written instructions regarding the Covid-19 illness, testing and return guidelines.</p> <p>Student specific procedures:</p> <ul style="list-style-type: none"> Parent/guardian will be contacted. Student will be escorted to the car when parent/guardian arrives. 	<p>(Same as Yellow) If a student, staff or visitor exhibits signs or symptoms of COVID-19 they will:</p> <ul style="list-style-type: none"> notify the school nurse prior to sending to the health office. be required to wear a mask at all times. be placed in a designated isolation room. assessed after PPE applied by school nurse. <p>Disposition of students, staff or visitor will be made with written instructions regarding the Covid-19 illness, testing and return guidelines.</p> <p>Student specific procedures:</p> <ul style="list-style-type: none"> Parent/guardian will be contacted. Student will be escorted to the car when parent/guardian arrives. 	<p>Ms. Liz Williams, RN Certified School Nurse and Department Chairperson</p>	<p>Primary Care Physician (PCP) and DOH supports</p>	<p>N</p>

<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following isolation due to Covid-19 illness:</p> <p>Staff/student may return to school with a document from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return if symptoms have improved and at least 10 days have passed since symptoms appeared. The student/staff member must also be fever free for 24 hours without the use of fever reducing medication prior to returning.</p> <p>Student/staff with symptoms who have had direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met.</p> <p>District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following quarantine due to exposure to a potential or positive case of Covid-19.</p> <p>Student/staff may return to school with a note from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return after a quarantine period of 14 days after exposure to a symptomatic case</p>	<p>(Same as Yellow) District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following isolation due to Covid-19 illness:</p> <p>Staff/student may return to school with a document from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return if symptoms have improved and at least 10 days have passed since symptoms appeared. The student/staff member must also be fever free for 24 hours without the use of fever reducing medication prior to returning.</p> <p>Student/staff with symptoms who have had direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met.</p> <p>District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following quarantine due to exposure to a potential or positive case of Covid-19.</p> <p>Student/staff may return to school with a note from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return after a quarantine period of 14 days after</p>	<p>Ms. Liz Williams, RN Certified School Nurse and Department Chairperson</p>	<p>PCP and DOH supports</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>of Covid-19, or 10 days after the positive test of a close asymptomatic contact.</p> <p>Student/staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or other health care provider. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed.</p> <p>Student/staff with fever symptoms that may be associated with COVID-19 and no direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine and have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).</p> <p>Students who are unable to return for an extended period will work with their school counselor to determine the most effective way for the school district deliver instruction and meet the needs of the student.</p>	<p>exposure to a symptomatic case of Covid-19, or 10 days after the positive test of a close asymptomatic contact.</p> <p>Student/staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or other health care provider. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed.</p> <p>Student/staff with fever symptoms that may be associated with COVID-19 and no direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine and have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).</p> <p>Students who are unable to return for an extended period will work with their school counselor to determine the most effective way for the school district deliver instruction and meet the needs of the student.</p>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<p>The district will follow DOH instruction to determine if a school closure is necessary or if other changes to the current conditions of the school environment are recommended.</p> <p>The District will disseminate information regarding those decisions via school messenger and the district website to notify stakeholder groups when advised to do so.</p>	<p>(Same as Yellow) The district will follow DOH instruction to determine if a school closure is necessary or if other changes to the current conditions of the school environment are recommended.</p> <p>The District will disseminate information regarding those decisions via school messenger and the district website to notify stakeholder groups when advised to do so.</p>	<p>Ms. Liz Williams, Certified School Nurse and Department Chairperson</p> <p>Ms. Linda Andreassi, Director of Communications</p>	DOH supports	N
Other monitoring and screening practices	If/when state and local mandates are added, any additional required monitoring and screening practices set forth by the DOH will be implemented according to guidelines. The Health and Safety plan will be updated and changes to the plan will be posted on the district website.	(Same as Yellow) If/when state and local mandates are added, any additional required monitoring and screening practices set forth by the DOH will be implemented according to guidelines. The Health and Safety plan will be updated and changes to the plan will be posted on the district website.	Ms. Liz Williams, Certified School Nurse and Department Chairperson	PDE and DOH supports	N

Other Considerations for Students and Staff

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>To protect students and staff at higher risk of illness, strategies for infection prevention will include physical distancing, face coverings (as per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings) and hand hygiene. Students may choose to participate in a fully online (cyber) instruction learning model through the Seneca Valley Academy of Choice.</p> <p>Adults should maintain a distance of 6 feet from other adults to the extent feasible.</p> <p>Group meetings such as parent-teacher conferences, staff meetings, and curriculum meetings will be held virtually when feasible.</p> <p>Physical barriers, such as plexiglass, will be used in reception areas where the environment does not accommodate for physical distancing.</p> <p>Adults congregating in shared spaces, such as staff lounge areas is discouraged.</p>	<p>(Same as Yellow) To protect students and staff at higher risk of illness, strategies for infection prevention will include physical distancing, face coverings (as per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings) and hand hygiene. Students may choose to participate in a fully online (cyber) instruction learning model through the Seneca Valley Academy of Choice.</p> <p>Adults should maintain a distance of 6 feet from other adults to the extent feasible.</p> <p>Group meetings such as parent-teacher conferences, staff meetings, and curriculum meetings will be held virtually when feasible.</p> <p>Physical barriers, such as plexiglass, will be used in reception areas where the environment does not accommodate for physical distancing.</p> <p>Adults congregating in shared spaces, such as staff lounge areas is discouraged.</p>	<p>Dr. Tracy Vitale, Superintendent of Schools</p> <p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	<p>Face coverings and signage</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while attending school. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p>	<p>(Same as Yellow) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while attending school. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p>	<p>Dr. Tracy Vitale, Superintendent of Schools Dr. Sean McCarty, Assistant Superintendent of Elementary Education Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	<p>Face coverings and signage</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by all students (as appropriate)</p>	<p>As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while attending school. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p> <p>Students may remove their face coverings when students are eating or drinking when spaced at least 6 feet apart or when students are spaced at least 6 feet apart for face covering breaks lasting no more than 10 minutes. Students may also remove a face covering when wearing a face covering creates an unsafe condition (to operate equipment or execute a task).</p>	<p>As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while attending school. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p> <p>Students may remove their face coverings when students are eating or drinking or when students are spaced at least 6 feet apart for face covering breaks lasting no more than 10 minutes. Students may also remove a face covering when wearing a face covering creates an unsafe condition (to operate equipment or execute a task).</p>	<p>Dr. Tracy Vitale, Superintendent of Schools</p> <p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	<p>Face coverings and signage</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Attempts to meet physical distancing guidelines should meet the needs of the child and may require additional precautions and/or solutions. This will be determined on a case-by-case basis.</p> <p>Individuals seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should use another type of face covering such as a plastic face shield.</p>	<p>(Same as Yellow) Attempts to meet physical distancing guidelines should meet the needs of the child and may require additional precautions and/or solutions. This will be determined on a case-by-case basis.</p> <p>Individuals seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should use another type of face covering such as a plastic face shield.</p>	<p>Dr. Tracy Vitale, Superintendent of Schools</p> <p>Dr. Sean McCarty, Assistant Superintendent of Elementary Education</p> <p>Dr. Matthew McKinley, Assistant Superintendent of Secondary Education</p>	<p>Face coverings</p>	<p>N</p>

<p>Strategic deployment of staff</p>	<p>Staff will be assigned to support academic instruction, social/emotional skills, nutrition, and various types of therapy to the extent possible. Roles may be redefined to meet the needs of district students.</p> <p>30 day “Extended Day-to-Day” substitute plan: The District will utilize a financial incentive program to secure permanent day-to-day substitutes for all buildings K-12 for the first 30 days of school. Three substitutes will be assigned to each elementary building and five substitutes will be assigned to the secondary buildings housing grades 7-12. The permanent substitutes will be used daily to provide classroom coverage should there be a high number of staff absences due to illness. Substitutes will receive training to ensure proper implementation of the health and safety measures adopted by the District. In the event there is a need for additional coverage beyond the supervision of substitutes, teachers may be assigned to cover classes during available duty times outside of their planning and lunch period. Building and Central Office administrators would also be available to support the delivery of classroom instruction. The utilization of large open areas would be used to combine classes to adhere to social distancing guidelines.</p>	<p>(Same as Yellow) Staff will be assigned to support academic instruction, social/emotional skills, nutrition, and various types of therapy to the extent possible. Roles may be redefined to meet the needs of district students.</p> <p>30 day “Extended Day-to-Day” substitute plan needs of district students. The District will utilize a financial incentive program to secure permanent day-to-day substitutes for all buildings K-12 for the first 30 days of school. Three substitutes will be assigned to each elementary building and five substitutes will be assigned to the secondary buildings housing grades 7-12. The permanent substitutes will be used daily to provide classroom coverage should there be a high number of staff absences due to illness. Substitutes will receive training to ensure proper implementation of the health and safety measures adopted by the District. In the event there is a need for additional coverage beyond the supervision of substitutes, teachers may be assigned to cover classes during available duty times outside of their planning and lunch period. Building and Central Office administrators would also be available to support the delivery of classroom instruction. The utilization of large open areas would be used to combine classes to adhere to social distancing guidelines.</p>	<p>Ms. Kyra Bobak, Director of Human Resources Mr. Gerald Miller, Director of Special Education Dr. Jeff Roberts, Supervisor of Gifted and Student Services</p>	<p>Employee Contracts, School Board Policies, Family First Corona Response Act (FFCRA)</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Our team of school counselors, in-school therapists, nurses, and paraprofessionals will serve as additional supports for academics and the emotional well-being of our students. Counselors will be available for student services and in-school therapy will be offered to students in need.</p> <p>Paraprofessionals will support and provide resources to ensure individual learning goals are met. In addition, paraprofessionals with teaching certificates may be utilized to support larger groups of students.</p> <p>All professional staff have received Trauma Informed Training. The training has equipped staff to identify and respond to students with high emotional needs and behaviors.</p>	<p>Our team of school counselors, in-school therapists, nurses, and paraprofessionals will serve as additional supports for academics and the emotional well-being of our students. Counselors will be available for student services and in-school therapy will be offered to students in need.</p> <p>Paraprofessionals will support and provide resources to ensure individual learning goals are met. In addition, paraprofessionals with teaching certificates may be utilized to support larger groups of students.</p> <p>All professional staff have received Trauma Informed Training. The training has equipped staff to identify and respond to students with high emotional needs and behaviors.</p>			

<p>Instructional Hours and 180 Day Requirement</p>	<p>(Yellow Phase) Cohort Instructional Model – students will have the option to attend school based on a cohort model (last names A-L and M-Z). Students would attend school two days per week to receive in-person instruction. Instruction for the remaining three days would be delivered via a remote/online learning environment. As a temporary provision, alternative schedules may be assigned, and Remote/Online instructional hours and attendance will be recorded and monitored via the district’s online student portal. The district calendar and academic schedules for students and teachers will remain intact unless amended and approved by the school board of directors.</p>	<p>(Green, Yellow and Red Phase) Students may enroll in the district’s full-time, asynchronous cyber program. All coursework is pre-recorded, and the course will follow the Seneca Valley curriculum. In this model, students may work at their own pace. Students enrolled in full-time cyber will follow cyber service attendance requirements (Policy 204). The district calendar and academic schedules for students and teachers will remain intact unless amended and approved by the school board of directors.</p>	<p>Dr. Tracy Vitale, Superintendent of Schools</p> <p>Seneca Valley School Board of Directors</p>		
	<p>(Red Phase) All students will transition to remote/online learning with their teacher(s). As a temporary provision, alternative schedules may be assigned, and Remote/Online instructional hours and attendance will be recorded and monitored via the district’s online student portal. The district calendar and academic schedules for students and teachers will remain intact unless amended and approved by the school board of directors.</p>				
	<p>(Green, Yellow and Red Phase) Students may enroll in the district’s full-time, asynchronous cyber program. All coursework is pre-recorded, and the course will follow the Seneca Valley curriculum. In this model, students</p>				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>may work at their own pace. Students enrolled in full-time cyber will follow cyber service attendance requirements (Policy 204). The district calendar and academic schedules for students and teachers will remain intact unless amended and approved by the school board of directors.</p>				

Health and Safety Plan Professional Development

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, Sanitizing and Disinfecting	Custodial Maintenance Cafeteria Transportation	Mr. Randy Miller Ms. Darlene Carmack	Small group and individual consultation	Procedures (Health and Safety Plan)	Ongoing	Ongoing
Meal Distribution	Cafeteria Staff	Ms. Darlene Carmack	Small group and individual consultation	Procedures (Health and Safety Plan)	Ongoing	Ongoing
Sharing of Materials	All Staff	Building Level Administrators	Small group and individual consultation	Procedures (Health and Safety Plan)	Ongoing	Ongoing
Monitoring Student and Staff Health	All Staff	Certified School Nurses	Small group and individual consultation	Procedures (Health and Safety Plan)	Ongoing	Ongoing
Substitute Training	Substitute Employees	Ms. Kyra Bobak	Small group and individual consultation	Procedures (Health and Safety Plan)	Ongoing	Ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Seneca Valley School District will be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers on the District website. Additionally, Seneca Valley will maintain ongoing communication with local and state authorities to determine current mitigation levels in our community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Return to School Steering Committee Information, including vision/mission and meeting minutes	Students/Parent, Staff and Community	Ms. Linda Andreassi, Communications Director Dr. Marie Palano, Director of Analytics and Federal Programs Dr. Jeff Roberts, Supervisor of Gifted Education and Student Services	Website and SchoolMessenger	June 15, 2020	Ongoing
Notification of Health & Safety Plan for Return to Sport/Activity	Students/Parent, Staff and Community	Ms. Linda Andreassi, Communications Director Ms. Heather Lewis, Director of Athletics and Activities	Website and SchoolMessenger	June 25, 2020	June 25, 2020
Return to School Parent Survey	Parents	Ms. Linda Andreassi, Communications Director Dr. Marie Palano, Director of Analytics and Federal Programs Dr. Jeff Roberts, Supervisor of Gifted Education and Student Services Mr. Sean VanScoyoc, Director of Information Technology	Website and SchoolMessenger	June 30, 2020	July 6, 2020
Transportation Request of Alternative Stops for 2020-21	Parents	Ms. Linda Andreassi, Communications Director Mr. Jim Pearson, Director of Transportation	Website and SchoolMessenger	July 6, July 15, July 23 & Aug. 3	July 6, July 15, July 23 & Aug. 3
Notification of Health & Safety Plan for Return to School (<i>once board approved</i>)	Students/Parent, Staff and Community	Ms. Linda Andreassi, Communications Director Ms. Katie Huttinger, Media Support Specialist	Website, SchoolMessenger and Media coverage (press release)	July 20, 2020	July 20, 2020

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Purl (this is the district's annual collection of student data for the SV Portal) – will also collect parent choice of learning model	Parents	Ms. Linda Andreassi, Communications Director Dr. Marie Palano, Director of Analytics and Federal Programs Dr. Jeff Roberts, Supervisor of Gifted Education and Student Services Mr. Sean VanScoyoc, Director of Information Technology	SchoolMessenger	July 22, 2020	July 29, 2020
Return to School Details, including Department Summaries and Frequently Asked Questions (FAQs)	Students/Parent, Staff and Community	Ms. Linda Andreassi, Communications Director Ms. Katie Huttinger, Media Support Specialist	Website (including podcast and video links), SchoolMessenger and various Media	July-August	Ongoing

Health and Safety Plan Summary: SENECA VALLEY SCHOOL DISTRICT

Anticipated launch date for in-person learning: August 26, 2020

The function of these summary tables is to provide the Seneca Valley education community with a detailed overview of the Health and Safety Plan. As required by PDE, the Health and Safety Plan Summary is posted on the website.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>(Yellow Phase) The building will be cleaned and ready to welcome staff and students on days school is in session. The following procedures will be followed:</p> <ul style="list-style-type: none">• Each room will be supplied with a disinfectant spray bottle to be used on all “high touch” areas, desks, & flat surfaces.• Daily disinfecting will occur in all classrooms, group instruction rooms, bathrooms, cafeterias, offices, and common spaces.• Daily disinfecting will also occur for all “high-touch” areas and flat surfaces such as desks, counters, etc.• Fountains will be “bagged” and not in use (students are encouraged to bring a water bottle to school).• Hand sanitizing dispensers will be installed in all classrooms, office areas, and common spaces throughout the District buildings.• Floors will be cleaned every day. <p>HVAC filters will be replaced more frequently to increase the amount of airflow through HVAC systems in each building. The District also is in consultation with HVAC engineers to explore additional ways to mitigate the risk of transmission through HVAC systems.</p> <p>As per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings), face coverings will be required when utilizing district transportation.</p> <p>Hand sanitizer will also be available on buses.</p> <p>Students will not be seated in the front row of the bus when feasible.</p> <p>School bus drivers will wear face coverings and gloves.</p> <p>Buses will be sanitized and disinfected between elementary and secondary routes as well as between morning and afternoon bus routes.</p>

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Buses will also be cleaned, sanitized, and disinfected every day after the last bus run which allows chemicals the recommended contact time on seats and other high touch surfaces.

Windows and roof vents will be open when feasible and the extent possible.

Social distancing at bus stops is encouraged.

Alternative modes of transportation are encouraged for students who have other options to minimize the number of students on the bus.

(Green Phase) The building will be cleaned and ready to welcome staff and students daily. The following procedures will be followed:

- Each room will be supplied with a disinfectant spray bottle to be used on all “high touch” areas, desks, & flat surfaces.
- Daily disinfecting will occur in all classrooms, group instruction rooms, bathrooms, cafeterias, offices, and common spaces.
- Daily disinfecting will also occur for all “high-touch” areas and flat surfaces such as desks, counters, etc.
- Fountains will be “bagged” and not in use (students are encouraged to bring a water bottle to school).
- Hand sanitizing dispensers will be installed in all classrooms, office areas, and common spaces throughout the District buildings.
- Floors will be cleaned every day.

HVAC filters will be replaced more frequently to increase the amount of airflow through HVAC systems in each building. The District also is in consultation with HVAC engineers to explore additional ways to mitigate the risk of transmission through HVAC systems.

As per the [Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings](#)), face coverings will be required when utilizing district transportation.

Hand sanitizer will also be available on buses.

School bus drivers will wear face coverings.

Buses will be sanitized and disinfected between elementary and secondary routes as well as between morning and afternoon bus routes.

Requirement(s)	Strategies, Policies and Procedures
	<p>Buses will also be cleaned, sanitized, and disinfected every day after the last bus run which allows chemicals the recommended contact time on seats and other high touch surfaces.</p> <p>Windows and roof vents will be open when feasible and the extent possible.</p> <p>Social distancing at bus stops is encouraged.</p> <p>Alternative modes of transportation are encouraged for students who have other options to minimize the number of students on the bus.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>(Yellow Phase) Classrooms will be rearranged to accommodate social distancing recommendations as best as possible.</p> <p>Students will be seated 6 feet apart when feasible to prevent transmission.</p> <p>Desks will be turned to face the same direction and students will sit on only one side of tables unless plexiglass dividers or other partitions are being utilized.</p> <p>Outdoor space will be utilized to help meet social distancing guidelines when feasible, to the extent possible and weather permitting.</p> <p>Gyms, auditoriums, and other large spaces may be used to hold larger classes so that physical distancing can be maintained.</p> <p>(Green Phase) Classrooms will be rearranged to accommodate social distancing recommendations as best as possible.</p> <p>Students will be seated 3 to 6 feet apart when feasible as recommended by the American Academy of Pediatrics.</p> <p>Outdoor space will be utilized to help meet social distancing guidelines when feasible, to the extent possible and weather permitting.</p> <p>Gyms, auditoriums, and other large spaces may be used to hold larger classes so that physical distancing can be maintained to the extent possible.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>(Yellow Phase and Green Phase) Elementary students will wash hands or use hand sanitizer before and after eating.</p> <p>Elementary students will eat lunch in cohorts (by homeroom).</p> <p>Secondary students will be encouraged to wash hands or use hand sanitizer before and after eating.</p> <p>Elementary and Secondary - Hand sanitizer will be available in classrooms and other common areas including the cafeteria.</p> <p>Elementary and Secondary - Additional lunch periods will be created to minimize the number of students in the cafeteria at one time (when necessary).</p> <p>Elementary and Secondary - Additional spaces for eating lunch will be utilized if needed.</p> <p>Elementary and Secondary – Cafeterias will have 6 feet markings and traffic flow signs.</p> <p>Disposable food service items will be used when feasible and to the extent possible.</p> <p>Tables will be sanitized before and after use (breakfast and lunch).</p> <p>Plexiglass will be installed to all service counters where an attendant is present. Food service employees will also wear a face shield and/or a mask. Food items in the serving line will be covered/wrapped/contained food items.</p> <p>The number of food choices will be limited as needed.</p> <p>Keypads will be covered in antibacterial tape to mitigate the spread of germs.</p> <p>Exchange of cash at the register is discouraged. Payments should be sent to the building office or deposited in secure designated stations. The use of “MySchoolBucks” (online payment system) will be advertised and encouraged.</p> <p>Open charging will be optional to avoid returning food items. However, parents will have the capacity to limit or prohibit the charging of meals and/or ala carte items.</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>(Yellow Phase and Green Phase) Hand sanitizer will be available in all classrooms and common areas.</p>

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<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p>	<p>Signage will be posted throughout classrooms, bathrooms, and common areas to ensure that staff and students can follow the recommended hygiene guidelines for hand washing/sanitizing.</p> <p>Handwashing procedures will be reviewed and practiced as needed.</p> <p>Handwashing/sanitizing will be encouraged as students enter and exit different spaces.</p> <p>(Yellow Phase and Green Phase) District buildings will post signs for hand washing, social distancing, and masks in highly visible locations.</p> <p>(Yellow Phase and Green Phase) The District will prioritize outdoor, as opposed to indoor, play as much as possible for recess and physical education classes.</p> <p>In physical education classes, play/exercise will be modified to safely increase distance between students. Activities that are not close contact will be considered (fitness, lifetime games, etc.).</p> <p>There will be no sharing of equipment during class and equipment will be cleaned and disinfected between use by different people to reduce the risk of Covid-19 spread.</p> <p>Staff will teach and reinforce handwashing with soap and water for at least 20 seconds following physical education class and/or recess.</p> <p>At recess, classes will be kept together and the size of groups using the playground at any one time will be limited to the extent possible.</p>
<p>Limiting the sharing of materials among students</p>	<p>(Yellow Phase and Green Phase) Staff will discourage the sharing of items that are difficult to clean or disinfect.</p> <p>Students' belongings will be separated from others when feasible and to the extent possible.</p> <p>Staff will limit the use of supplies and equipment by one group at a time and will clean and disinfect items between use.</p>

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<p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>The sharing of cell phones, electronic devices, toys, books, games and other learning aids will be discouraged.</p> <p>Cell phones and all other electronic devices should be limited to personal use and stored in a backpack.</p> <p>Students are encouraged to read e-books that are available through the library subscriptions on their school provided laptops.</p> <p>Physical library materials may be checked-out to students. When a student returns a library book to the school, the book will be quarantined for a minimum of 3 days. The book can then be re-shelved for circulation to other students.</p> <p>(Yellow Phase and Green Phase) The use of close communal and shared spaces will be limited, and spaces will be used on an as needed basis.</p> <p>Elementary class times will be staggered to limit the number of students in the hallways and lockers will be assigned by cohort when feasible. Students will remain in the classroom and teachers will rotate when feasible.</p> <p>(Yellow Phase) Each bus is scheduled to arrive at the designated building at a specific time. As such, buses will arrive at staggered times to allow smaller groups of students to enter the building.</p> <p>Parent survey indicates fewer students will be utilizing district transportation which will allow for more opportunities to practice social distancing to the extent possible. Additionally, students will attend school on designated days with their assigned cohort in the Yellow phase. This will further decrease the number of students on each bus.</p> <p>Students will be assigned seats based on both the location of the bus stop and other household members also utilizing district transportation (students boarding the bus first will be seated in the back of the bus and whenever possible seated with members of the same household).</p> <p>(Green Phase) Each bus is scheduled to arrive at the designated building at a specific time. As such, buses will arrive at staggered times to allow smaller groups of students to enter the building.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>Parent survey indicates fewer students will be utilizing district transportation which will allow for more opportunities to practice social distancing to the extent possible.</p> <p>Students will be assigned seats based on both the location of the bus stop and other household members also utilizing district transportation. Students in higher grades will be assigned to seats toward the rear of the bus and whenever possible will be seated with members of the same household.</p> <p>(Yellow Phase) Parent survey results suggest approximately 1,500 students will enroll their child(ren) either full-time or part time in the district's cyber program. This will decrease the number of students receiving instruction full days in the brick and mortar setting.</p> <p>The number of students attending school will also be smaller based on a cohort model (last names A-L and M-Z). Students would attend school on some days to receive in-person instruction. Instruction for the other days would be delivered via a remote/online learning environment.</p> <p>Assigned seats will be used when feasible.</p> <p>Elementary buildings will post recommendations for flow of traffic and teachers will accompany students while transitioning to and from classrooms and common spaces.</p> <p>Secondary buildings will post recommendations for traffic flow throughout the hallways.</p> <p>Intervention and academic support groups will be customized to meet the needs of the students and limit unnecessary interactions between groups of students.</p> <p>(Green Phase) Parent survey results suggest approximately 1,500 students will enroll their child(ren) either full-time or part time in the district's cyber program. This will decrease the number of students receiving instruction full days in the brick and mortar setting.</p> <p>Assigned seats will be used when feasible.</p> <p>Elementary teachers will accompany students while transitioning to and from classrooms and common spaces.</p>

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<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Disposition of students, staff or visitor will be made with written instructions regarding the Covid-19 illness, testing and return guidelines.</p> <p>Student specific procedures:</p> <ul style="list-style-type: none"> • Parent/guardian will be contacted. • Student will be escorted to the car when parent/guardian arrives. Siblings will be dismissed from district schools as well. <p>(Yellow Phase and Green Phase) District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following isolation due to Covid-19 illness:</p> <p>Staff/student may return to school with a document from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return if symptoms have improved and at least 10 days have passed since symptoms appeared. The student/staff member must also be fever free for 72 hours without the use of fever reducing medication prior to returning.</p> <p>Student/staff with symptoms who have had direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met.</p> <p>District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following quarantine due to exposure to a potential or positive case of Covid-19.</p> <p>Student/staff may return to school with a note from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return after a quarantine period of 14 days after exposure to a symptomatic case of Covid-19, or 10 days after the positive test of a close asymptomatic contact.</p> <p>Student/staff member with who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or other health care provider. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed.</p> <p>Student/staff with fever symptoms that may be associated with COVID-19 and no direct exposure to a person with COVID-19 may return to school when they</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine or have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).</p> <p>Students who are unable to return for an extended period will work with their school counselor to determine the most effective way for the school district deliver instruction and meet the needs of the student.</p> <p>(Yellow Phase and Green Phase) The district will follow DOH instruction to determine if a school closure is necessary or if other changes to the current conditions of the school environment are recommended.</p> <p>The District will disseminate information regarding those decisions via school messenger and the district website to notify stakeholder groups when advised to do so.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>(Yellow Phase and Green Phase) To protect students and staff at higher risk of illness, strategies for infection prevention will include physical distancing, face coverings (as per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings) and hand hygiene.</p> <p>Students may choose to participate in a fully online (cyber) instruction learning model through the Seneca Valley Academy of Choice.</p> <p>Adults should maintain a distance of 6 feet from other adults to the extent feasible.</p> <p>Group meetings such as parent-teacher conferences, staff meetings, and curriculum meetings will be held virtually when feasible.</p> <p>Physical barriers, such as plexiglass, will be used in reception areas where the environment does not accommodate for physical distancing.</p> <p>Adults congregating in shared spaces, such as staff lounge areas is discouraged.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>(Yellow Phase and Green Phase) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while in school and congregating indoors. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p>
<p>* Use of face coverings (masks or face shields) by students (as appropriate)</p>	<p>(Yellow Phase) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while in school and congregating indoors. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p> <p>Students may remove their face coverings when students are eating or drinking when spaced at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, and when engaged in any activity at least 6 feet apart.</p> <p>(Green Phase) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while in school and congregating indoors. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p> <p>Students may remove their face coverings when students are eating or drinking, seated at desks or assigned workspaces at least 6 feet apart, and when engaged in any activity at least 6 feet apart.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>(Yellow Phase and Green Phase) Attempts to meet physical distancing guidelines should meet the needs of the child and may require additional precautions and/or solutions. This will be determined on a case-by-case basis.</p> <p>Individuals seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield.</p>
<p>Strategic deployment of staff</p>	<p>(Yellow Phase and Green Phase) Staff will be assigned to support academic instruction, social/emotional skills, nutrition, and various types of therapy to the extent possible. Roles may be redefined to meet the needs of district students.</p> <p>30 day “Extended Day-to-Day” substitute plan:</p> <p>The District will utilize a financial incentive program to secure permanent day-to-day substitutes for all buildings K-12 for the first 30 days of school. Three substitutes will be assigned to each elementary building and five substitutes will be assigned to the secondary buildings housing grades 7-12. The permanent substitutes will be used daily to provide classroom coverage should there be a high number of staff absences due to illness. Substitutes will receive training to ensure proper implementation of the health and safety measures adopted by the District.</p> <p>In the event there is a need for additional coverage beyond the supervision of substitutes, teachers may be assigned to cover classes during available duty times outside of their planning and lunch period. Building and Central Office administrators would also be available to support the delivery of classroom instruction. The utilization of large open areas would be used to combine classes to adhere to social distancing guidelines.</p> <p>Our team of school counselors, in-school therapists, nurses, and paraprofessionals will serve as additional supports for academics and the emotional well-being of our students. Counselors will be available for student services and in-school therapy will be offered to students in need.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Paraprofessionals will support and provide resources to ensure individual learning goals are met. In addition, paraprofessionals with teaching certificates may be utilized to support larger groups of students.</p> <p>All professional staff have received Trauma Informed Training. The training has equipped staff to identify and respond to students with high emotional needs and behaviors.</p>

