

Health and Safety Plan Summary: SENECA VALLEY SCHOOL DISTRICT

Anticipated launch date for in-person learning: August 26, 2020

The function of these summary tables is to provide the Seneca Valley education community with a detailed overview of the Health and Safety Plan. As required by PDE, the Health and Safety Plan Summary is posted on the website.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>(Yellow Phase) The building will be cleaned and ready to welcome staff and students on days school is in session. The following procedures will be followed:</p> <ul style="list-style-type: none">• Each room will be supplied with a disinfectant spray bottle to be used on all “high touch” areas, desks, & flat surfaces.• Daily disinfecting will occur in all classrooms, group instruction rooms, bathrooms, cafeterias, offices, and common spaces.• Daily disinfecting will also occur for all “high-touch” areas and flat surfaces such as desks, counters, etc.• Fountains will be “bagged” and not in use (students are encouraged to bring a water bottle to school).• Hand sanitizing dispensers will be installed in all classrooms, office areas, and common spaces throughout the District buildings.• Floors will be cleaned every day. <p>HVAC filters will be replaced more frequently to increase the amount of airflow through HVAC systems in each building. The District also is in consultation with HVAC engineers to explore additional ways to mitigate the risk of transmission through HVAC systems.</p>

Requirement(s)

Strategies, Policies and Procedures

As per the [Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings](#), face coverings will be required when utilizing district transportation.

Hand sanitizer will also be available on buses.

Students will not be seated in the front row of the bus when feasible.

School bus drivers will wear face coverings and gloves.

Buses will be sanitized and disinfected between elementary and secondary routes as well as between morning and afternoon bus routes.

Buses will also be cleaned, sanitized, and disinfected every day after the last bus run which allows chemicals the recommended contact time on seats and other high touch surfaces.

Windows and roof vents will be open when feasible and the extent possible.

Social distancing at bus stops is encouraged.

Alternative modes of transportation are encouraged for students who have other options to minimize the number of students on the bus.

(Green Phase) The building will be cleaned and ready to welcome staff and students daily. The following procedures will be followed:

- Each room will be supplied with a disinfectant spray bottle to be used on all “high touch” areas, desks, & flat surfaces.
- Daily disinfecting will occur in all classrooms, group instruction rooms, bathrooms, cafeterias, offices, and common spaces.
- Daily disinfecting will also occur for all “high-touch” areas and flat surfaces such as desks, counters, etc.

Requirement(s)

Strategies, Policies and Procedures

- Fountains will be “bagged” and not in use (students are encouraged to bring a water bottle to school).
- Hand sanitizing dispensers will be installed in all classrooms, office areas, and common spaces throughout the District buildings.
- Floors will be cleaned every day.

HVAC filters will be replaced more frequently to increase the amount of airflow through HVAC systems in each building. The District also is in consultation with HVAC engineers to explore additional ways to mitigate the risk of transmission through HVAC systems.

As per the [Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings](#), face coverings will be required when utilizing district transportation.

Hand sanitizer will also be available on buses.

School bus drivers will wear face coverings.

Buses will be sanitized and disinfected between elementary and secondary routes as well as between morning and afternoon bus routes.

Buses will also be cleaned, sanitized, and disinfected every day after the last bus run which allows chemicals the recommended contact time on seats and other high touch surfaces.

Windows and roof vents will be open when feasible and the extent possible.

Social distancing at bus stops is encouraged.

Requirement(s)	Strategies, Policies and Procedures
	Alternative modes of transportation are encouraged for students who have other options to minimize the number of students on the bus.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>(Yellow Phase) Classrooms will be rearranged to accommodate social distancing recommendations as best as possible.</p> <p>Students will be seated 6 feet apart when feasible to prevent transmission.</p> <p>Desks will be turned to face the same direction and students will sit on only one side of tables unless plexiglass dividers or other partitions are being utilized.</p> <p>Outdoor space will be utilized to help meet social distancing guidelines when feasible, to the extent possible and weather permitting.</p> <p>Gyms, auditoriums, and other large spaces may be used to hold larger classes so that physical distancing can be maintained.</p> <p>(Green Phase) Classrooms will be rearranged to accommodate social distancing recommendations as best as possible.</p> <p>Students will be seated 3 to 6 feet apart when feasible as recommended by the American Academy of Pediatrics.</p> <p>Outdoor space will be utilized to help meet social distancing guidelines when feasible, to the extent possible and weather permitting.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Gyms, auditoriums, and other large spaces may be used to hold larger classes so that physical distancing can be maintained to the extent possible.</p> <p>(Yellow Phase and Green Phase) Elementary students will wash hands or use hand sanitizer before and after eating.</p> <p>Elementary students will eat lunch in cohorts (by homeroom).</p> <p>Secondary students will be encouraged to wash hands or use hand sanitizer before and after eating.</p> <p>Elementary and Secondary - Hand sanitizer will be available in classrooms and other common areas including the cafeteria.</p> <p>Elementary and Secondary - Additional lunch periods will be created to minimize the number of students in the cafeteria at one time (when necessary).</p> <p>Elementary and Secondary - Additional spaces for eating lunch will be utilized if needed.</p> <p>Elementary and Secondary – Cafeterias will have 6 feet markings and traffic flow signs.</p> <p>Disposable food service items will be used when feasible and to the extent possible.</p> <p>Tables will be sanitized before and after use (breakfast and lunch).</p> <p>Plexiglass will be installed to all service counters where an attendant is present. Food service employees will also wear a face shield and/or a mask.</p>

Requirement(s)

Strategies, Policies and Procedures

*** Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**

Food items in the serving line will be covered/wrapped/contained food items.

The number of food choices will be limited as needed.

Keypads will be covered in antibacterial tape to mitigate the spread of germs.

Exchange of cash at the register is discouraged. Payments should be sent to the building office or deposited in secure designated stations. The use of "MySchoolBucks" (online payment system) will be advertised and encouraged.

Open charging will be optional to avoid returning food items. However, parents will have the capacity to limit or prohibit the charging of meals and/or ala carte items.

(Yellow Phase and Green Phase) Hand sanitizer will be available in all classrooms and common areas.

Signage will be posted throughout classrooms, bathrooms, and common areas to ensure that staff and students can follow the recommended hygiene guidelines for hand washing/sanitizing.

Handwashing procedures will be reviewed and practiced as needed.

Handwashing/sanitizing will be encouraged as students enter and exit different spaces.

Requirement(s)

Strategies, Policies and Procedures

Staggering the use of communal spaces and hallways

Adjusting transportation schedules and practices to create social distance between students

Staff will limit the use of supplies and equipment by one group at a time and will clean and disinfect items between use.

The sharing of cell phones, electronic devices, toys, books, games and other learning aids will be discouraged.

Cell phones and all other electronic devices should be limited to personal use and stored in a backpack.

Students are encouraged to read e-books that are available through the library subscriptions on their school provided laptops.

Physical library materials may be checked-out to students. When a student returns a library book to the school, the book will be quarantined for a minimum of 3 days. The book can then be re-shelved for circulation to other students.

(Yellow Phase and Green Phase) The use of close communal and shared spaces will be limited, and spaces will be used on an as needed basis.

Elementary class times will be staggered to limit the number of students in the hallways and lockers will be assigned by cohort when feasible. Students will remain in the classroom and teachers will rotate when feasible.

(Yellow Phase) Each bus is scheduled to arrive at the designated building at a specific time. As such, buses will arrive at staggered times to allow smaller groups of students to enter the building.

Requirement(s)

Strategies, Policies and Procedures

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Parent survey indicates fewer students will be utilizing district transportation which will allow for more opportunities to practice social distancing to the extent possible. Additionally, students will attend school on designated days with their assigned cohort in the Yellow phase. This will further decrease the number of students on each bus.

Students will be assigned seats based on both the location of the bus stop and other household members also utilizing district transportation (students boarding the bus first will be seated in the back of the bus and whenever possible seated with members of the same household).

(Green Phase) Each bus is scheduled to arrive at the designated building at a specific time. As such, buses will arrive at staggered times to allow smaller groups of students to enter the building.

Parent survey indicates fewer students will be utilizing district transportation which will allow for more opportunities to practice social distancing to the extent possible.

Students will be assigned seats based on both the location of the bus stop and other household members also utilizing district transportation. Students in higher grades will be assigned to seats toward the rear of the bus and whenever possible will be seated with members of the same household.

(Yellow Phase) Parent survey results suggest approximately 1,500 students will enroll their child(ren) either full-time or part time in the district's cyber program. This will decrease the number of students receiving instruction full days in the brick and mortar setting.

Requirement(s)

Strategies, Policies and Procedures

The number of students attending school will also be smaller based on a **cohort model** (last names A-L and M-Z). Students would attend school on some days to receive in-person instruction. Instruction for the other days would be delivered via a remote/online learning environment.

Assigned seats will be used when feasible.

Elementary buildings will post recommendations for flow of traffic and teachers will accompany students while transitioning to and from classrooms and common spaces.

Secondary buildings will post recommendations for traffic flow throughout the hallways.

Intervention and academic support groups will be customized to meet the needs of the students and limit unnecessary interactions between groups of students.

(Green Phase) Parent survey results suggest approximately 1,500 students will enroll their child(ren) either full-time or part time in the district's cyber program. This will decrease the number of students receiving instruction full days in the brick and mortar setting.

Assigned seats will be used when feasible.

Elementary teachers will accompany students while transitioning to and from classrooms and common spaces.

Intervention and academic support groups will be customized to meet the needs of the students and limit unnecessary interactions between groups of students.

Requirement(s)	Strategies, Policies and Procedures
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>(Yellow Phase and Green Phase) The transportation department will work closely with local childcare providers where district students are enrolled to ensure details about district transportation are readily available.</p> <p>The District will continue to lease classroom space to Stepping Stones Children’s Center to offer onsite childcare for students enrolled in the district’s elementary schools. The District and Stepping Stones Children’s Center will continue to work collaboratively to explore additional ways to meet the childcare needs of our families.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>(Yellow Phase and Green Phase) Prior to arrival to school, students and staff must complete an electronic health screening questionnaire including temperature check to assess for signs and symptoms of COVID-19 or exposure to COVID-19. It is recommended that staff as well as parents of students complete the assessment prior to the leaving the home.</p> <p>Staying home when sick is the most effective way to minimize the risk of transmission of COVID-19. Parents should keep children at home if they are ill.</p> <p>Staff/student with fevers or symptom associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>(Yellow Phase and Green Phase) If a student, staff or visitor exhibits signs or symptoms of COVID-19 they will:</p> <ul style="list-style-type: none"> • notify the school nurse prior to sending to the health office. • be required to wear a mask at all times. • be placed in a designated isolation room. • assessed after PPE applied by school nurse. <p>Disposition of students, staff or visitor will be made with written instructions regarding the Covid-19 illness, testing and return guidelines.</p> <p>Student specific procedures:</p> <ul style="list-style-type: none"> • Parent/guardian will be contacted. • Student will be escorted to the car when parent/guardian arrives. • Siblings will be dismissed from district schools as well.
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>(Yellow Phase and Green Phase) District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following isolation due to Covid-19 illness:</p> <p>Staff/student may return to school with a document from PCP or medical provider giving clearance.</p> <p>Using CDC guidelines, the student/staff may return if symptoms have improved and at least 10 days have passed since symptoms appeared. The student/staff member must also be fever free for 72 hours without the use of fever reducing medication prior to returning.</p> <p>Student/staff with symptoms who have had direct exposure to a person with COVID-19 will be considered probable cases and should remain</p>

Requirement(s)

Strategies, Policies and Procedures

excluded from school/work until release from isolation criteria has been met.

District will coordinate with state and local health department to define appropriate procedures and timelines for re-admittance to school following **quarantine due to exposure to a potential or positive case of Covid-19.**

Student/staff may return to school with a note from PCP or medical provider giving clearance.

Using CDC guidelines, the student/staff may return after a quarantine period of 14 days after exposure to a symptomatic case of Covid-19, or 10 days after the positive test of a close asymptomatic contact.

Student/staff member with who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or other health care provider. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed.

Student/staff with fever symptoms that may be associated with COVID-19 and no direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine or have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).

Students who are unable to return for an extended period will work with their school counselor to determine the most effective way for the school district deliver instruction and meet the needs of the student.

Requirement(s)	Strategies, Policies and Procedures
<p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>(Yellow Phase and Green Phase) The district will follow DOH instruction to determine if a school closure is necessary or if other changes to the current conditions of the school environment are recommended.</p> <p>The District will disseminate information regarding those decisions via school messenger and the district website to notify stakeholder groups when advised to do so.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>(Yellow Phase and Green Phase) To protect students and staff at higher risk of illness, strategies for infection prevention will include physical distancing, face coverings (as per the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings) and hand hygiene.</p> <p>Students may choose to participate in a fully online (cyber) instruction learning model through the Seneca Valley Academy of Choice.</p> <p>Adults should maintain a distance of 6 feet from other adults to the extent feasible.</p> <p>Group meetings such as parent-teacher conferences, staff meetings, and curriculum meetings will be held virtually when feasible.</p> <p>Physical barriers, such as plexiglass, will be used in reception areas where the environment does not accommodate for physical distancing.</p> <p>Adults congregating in shared spaces, such as staff lounge areas is discouraged.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>(Yellow Phase and Green Phase) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while in school and congregating indoors. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p>
<p>* Use of face coverings (masks or face shields) by students (as appropriate)</p>	<p>(Yellow Phase) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults will be required to wear face coverings while in school and congregating indoors. This order remains in effect until further notice.</p> <p>Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</p> <p>Students may remove their face coverings when students are eating or drinking when spaced at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, and when engaged in any activity at least 6 feet apart.</p> <p>(Green Phase) As per the Department of Health executive order requiring universal face coverings and the corresponding documentation outlining application for schools, children and adults</p>

Requirement(s)

Strategies, Policies and Procedures

Unique safety protocols for students with complex needs or other vulnerable individuals

will be required to wear face coverings while in school and congregating indoors. This order remains in effect until further notice.

Individuals must wear a face covering (mask or shield) unless they have a medical or mental condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.

Students may remove their face coverings when students are eating or drinking, seated at desks or assigned workspaces at least 6 feet apart, and when engaged in any activity at least 6 feet apart.

(Yellow Phase and Green Phase) Attempts to meet physical distancing guidelines should meet the needs of the child and may require additional precautions and/or solutions. This will be determined on a case-by-case basis.

Individuals seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield.

Strategic deployment of staff

(Yellow Phase and Green Phase) Staff will be assigned to support academic instruction, social/emotional skills, nutrition, and various types of therapy to the extent possible. Roles may be redefined to meet the needs of district students.

30 day "Extended Day-to-Day" substitute plan:

Requirement(s)

Strategies, Policies and Procedures

The District will utilize a financial incentive program to secure permanent day-to-day substitutes for all buildings K-12 for the first 30 days of school. Three substitutes will be assigned to each elementary building and five substitutes will be assigned to the secondary buildings housing grades 7-12. The permanent substitutes will be used daily to provide classroom coverage should there be a high number of staff absences due to illness. Substitutes will receive training to ensure proper implementation of the health and safety measures adopted by the District.

In the event there is a need for additional coverage beyond the supervision of substitutes, teachers may be assigned to cover classes during available duty times outside of their planning and lunch period. Building and Central Office administrators would also be available to support the delivery of classroom instruction. The utilization of large open areas would be used to combine classes to adhere to social distancing guidelines.

Our team of school counselors, in-school therapists, nurses, and paraprofessionals will serve as additional supports for academics and the emotional well-being of our students. Counselors will be available for student services and in-school therapy will be offered to students in need.

Paraprofessionals will support and provide resources to ensure individual learning goals are met. In addition, paraprofessionals with teaching certificates may be utilized to support larger groups of students.

All professional staff have received Trauma Informed Training. The training has equipped staff to identify and respond to students with high emotional needs and behaviors.