

# SENECA VALLEY SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: STUDENT AND STAFF  
ACCEPTABLE USE OF  
INTERNET

ADOPTED: April 22, 1996

REVISED: June 9, 2008

<p>1. Purpose 24 P.S. Sec. 4601 et seq 20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p> <p>2. Authority</p> <p>3. Definitions</p> <p>47 U.S.C. Sec. 254</p>	<p style="text-align: center;">815. STUDENT AND STAFF ACCEPTABLE USE OF INTERNET</p> <p>Several Seneca Valley School District (SVSD) policies, Internet guidelines, and state and federal laws govern the acceptable use of school district computers and accounts. All users must agree to abide by such to obtain and maintain an account. Seneca Valley provides technology protection measures to block minors and adults from obtaining or viewing pornographic images on the Internet. However, such filtering software does not guarantee elimination of all inappropriate sites. This policy, therefore, is provided to help in understanding the obligations associated with the use of an account; it is not, however, an all-encompassing, exhaustive list of acceptable practice. All users, including the student and his/her parent/guardian, must sign a copy of this policy annually. All users must have a signed copy of this policy on file.</p> <p>Seneca Valley School District owns, operates, and maintains a private computing network, including Internet access that is not for public use. User access is restricted to authorized faculty, staff, students, and other users who have been approved by appropriate computer system administrators.</p> <p>These terms are defined in the Children’s Internet Protection Act as follows:</p> <ol style="list-style-type: none"> <li>1. <b>Obscenity</b> is defined in a reference to Section 1460 of Title 18, U.S. Code.</li> <li>2. <b>Child pornography</b> is defined in a reference to Section 2256 of Title 18, U.S. Code.</li> <li>3. <b>Harmful to minors</b> is defined in CIPA and means any picture, image, graphic image file, or other visual depiction that, with respect to minors:             <ol style="list-style-type: none"> <li>a. Taken as a whole, appeals to a prurient interest in nudity, sex or excretion.</li> <li>b. Depicts, describes, or represents, in a patently offensive way, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals.</li> </ol> </li> </ol>
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<p>4. Guidelines</p> <p>Pol. 218</p>	<p>c. Taken as a whole, lacks serious literary, artistic, political, or scientific value.</p> <p><u>Personal Account Guidelines</u></p> <p>A network account is for personal use only. It may not be shared with anyone.</p> <p>Personal accounts are made available to current students, employees, or assisting consultants to help you learn about computers, networks, and related services. Such accounts are not to be used for any activities other than personal learning. Any form of commercial work for profit on these accounts is not permitted.</p> <p>Remember that the district's Discipline Code also applies to any computer/network account. Accounts are not to be used for anything that would be inappropriate by our "community standards" or wasteful of computer or network resources.</p> <p>Specific examples: downloading and/or viewing of pornographic, illegal, or other inappropriate material can result not only in losing your account, but also other disciplinary action by the Board of School Directors as a Level III Offense or appropriate law enforcement officials. Game playing is discouraged and will be prohibited in some labs or during certain hours. Electronic mail and news are not to be used to post or relay chain letters or any manner of threatening, abusive, unwelcome or unwanted messages.</p> <p>Network facilities are not to be used to probe or circumvent security systems and measures. Wasting network resources is also prohibited (unnecessary or frivolous traffic, for example).</p> <p style="text-align: center;"><b>SENECA VALLEY NETWORK USER POLICY</b></p> <p>Exceptions to this policy are restricted computer resources that have been explicitly identified for public use (such as the Library's Computer Resources). Users who are not faculty, staff, or students must receive approval by the Superintendent or his/her designee.</p> <p><u>Appropriate Use</u></p> <p>This imposes certain responsibilities and obligations to users when using the internal network system. Users are required to use the internal system in an ethical manner and in accordance with the guidelines found in the district Discipline Code. In addition, users <b>MUST</b>:</p> <ol style="list-style-type: none"><li>1. Use resources only for authorized purposes.</li></ol>
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<p>Pol. 814</p>	<ol style="list-style-type: none"><li>2. Protect individual user ID and passwords from unauthorized use. (Individual passwords or IDs may not be shared.) A user must not decode passwords or access control information.</li><li>3. Access only data and files that are owned by the user, or data and files to which the user has been given explicit authorized access. A user must not attempt to circumvent or subvert system security measures by hacking or other unlawful activities.</li><li>4. Use copyrighted material in accordance with copyright law and abide by the provisions of any applicable license agreements. The user should know what Intellectual Property, Creative Works, and Digital Millennium Copyright Law are and how they relate to computer use.</li><li>5. Respect the intellectual property of others.</li><li>6. Any employee using the Seneca Valley name on a website and acting in the capacity of a Seneca Valley staff member must follow the guidelines of the district's written Internet Publishing Policy.</li></ol> <p>Internal network users must NOT:</p> <ol style="list-style-type: none"><li>1. Knowingly engage in any activity that causes harm to systems or to any information stored thereon, such as creating or propagating viruses, disrupting services, or damaging files.</li><li>2. Use SVSD systems for political purposes, e.g., using electronic mail to circulate political material.</li><li>3. Use SVSD systems to search, view, download, create or circulate profanities, obscenities, pornography, or other materials harmful to students, etc.</li><li>4. Make or use illegal copies of copyrighted software, or store or transmit such copies on SVSD systems.</li><li>5. Use mail or message services to harass, intimidate, or otherwise annoy another person, e.g., broadcasting unsolicited message or sending unwanted mail after being told it is unwanted. In addition, students are not authorized to use e-mail, chat rooms or other forms of direct electronic communication without direct supervision.</li><li>6. Waste computing resources, e.g., intentionally placing a program in an endless loop or by using excessive amounts of paper for printing.</li></ol>
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<p>Pol. 218</p>	<p>7. Use the internal network system in a manner not authorized by SVSD to gain commercial or personal profit or advantage, e.g., selling lists of names, addresses, telephone numbers or other information generated from system files. Seneca Valley does not permit any unauthorized disclosure, use or dissemination of personal information regarding students.</p> <p>8. Engage in any other activity that does not comply with the Discipline Policy or with the acceptable community standards, e.g., use SVSD resources to view, store, or transfer pornography, etc.</p> <p><u>Monitoring</u></p> <p>The Seneca Valley School District reserves the right to monitor all network communications.</p> <p><u>Enforcement</u></p> <p>SVSD considers any violation of Appropriate Use to be a Level III Offense. The district reserves the right to copy and/or examine any files or information that resides on any of the computers or computer systems or district property that is related to inappropriate use. Violators are subject to disciplinary actions as prescribed by district policy and may also be prosecuted under applicable local, state, or federal civil or criminal law.</p>
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