

SENECA VALLEY SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: EMERGENCY EVACUATION
OF SCHOOLS

ADOPTED:

REVISED:

805. EMERGENCY EVACUATION OF SCHOOLS	
1. Purpose	<p>The district's system of emergency preparedness shall ensure that:</p> <ol style="list-style-type: none">1. Health and safety of students and staff are safeguarded.2. Time necessary for instructional purposes is not unduly diverted.3. Minimum disruption occurs to the educational program.4. Students are taught to respond appropriately to emergency situations.
SC 1518	
2. Authority	<p>The Board directs that established policy and the Emergency Operations Plan shall be followed for emergency evacuations that affect the operation of district schools.</p>
3. Guidelines	<p>All threats to the safety of the schools shall be identified by appropriate personnel and responded to promptly, in accordance with the plan for emergency preparedness promulgated by the Superintendent.</p> <p>Bomb threats and reports of fire shall normally require the evacuation of the threatened school or building, after consideration of mitigating circumstances.</p> <p><u>Fire Drills</u></p> <p>Fire drills are to be conducted at times decided upon by the building principal at least once each month. A record of these drills shall be maintained in the principal's office.</p> <p>Teachers shall be required to take attendance registers or roll books and check to ensure that all students under their control are accounted for.</p>

<p>4. Delegation of Responsibility SC 1517</p> <p>SC 1517</p> <p>SC 1518 Pol. 105</p> <p>School Code 1517, 1518</p> <p>Other Cite Pol. 105</p>	<p>The Superintendent shall develop procedures for the handling of school emergencies which include:</p> <ol style="list-style-type: none"> 1. A plan for prompt and safe evacuation of students from schools, which shall be practiced monthly in fire drills conducted in accordance with law. 2. Conduct of bus evacuation drills twice a year, in accordance with law. 3. A plan for sequestering students in a safe place other than the school. 4. Design of a communications system to alert the whole school community when necessary and to notify parents of the evacuation of students. 5. Instruction in emergency preparedness and survival techniques as part of the regular curriculum. 6. Immediate notification of appropriate administrative personnel whenever any employee becomes aware of an emergency or impending emergency. 7. Cooperation with local agencies, such as the police department, fire department and civil defense. 8. Instruction of staff members in the techniques of handling emergencies. <p>The effectiveness of emergency planning in preparing the schools to cope with disaster shall be continually monitored by the Superintendent.</p>
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