

# SENECA VALLEY SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: EMPLOYMENT OF SUBSTITUTE  
PROFESSIONAL EMPLOYEES

ADOPTED:

REVISED:

	<p>405. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL EMPLOYEES</p>
<p>1. Purpose</p>	<p>Qualified and competent substitute teachers and other professional employees shall be employed in order to provide continuity in the educational program of the schools.</p>
<p>2. Authority SC 1101, 1106</p>	<p>The Board shall approve annually the names of potential substitute professional employees and the positions in which they may substitute.</p>
<p>3. Guidelines</p>	<p>Utilization of substitutes prior to approval by the Board is authorized when their use is required to maintain continuity in the educational program. Retroactive approval shall be recommended to the Board at the next regular meeting.</p>
<p>SC 111 23 Pa. CSA 6301</p>	<p>No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.</p>
<p>42 U.S.C. Sec. 653 a</p>	<p>The district shall submit a New Hire Report for each employee required to be reported by law.</p>
<p>4. Delegation of Responsibility Pol. 404</p>	<p>The Superintendent or designee shall develop and implement procedures to recruit, screen, assign and evaluate candidates for substitute employment as in accordance with Board policy for employment of professional employees.</p>