

<p>3. Guidelines</p> <p>Pol. 228, 235</p> <p>Pol. 233</p> <p>Title 22 Sec. 12.5</p> <p>Title 22 Sec. 12.5</p>	<p>Students have a great responsibility in being good citizens of their school. Their responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. Most of all, students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living. It is the responsibility of each student to respect the rights of teachers, administrators, students, and all others who are involved in the educational process.</p> <p>It is the responsibility of students to be aware of all rules and regulations for student behavior and conduct themselves in accordance with them. Students are responsible for their actions and they must assume responsibility for developing personal behaviors that are conducive to a positive learning environment. Students should assume that until a rule is waived, altered, or repealed, it is in full effect. Students, therefore, must obey school rules and work through channels to effect changes. Such changes may be accomplished by working through class officers, homeroom representatives, student council or a discipline policy review committee.</p> <p>Any student disciplined by a district employee shall have the right to notice of the infraction.</p> <p><u>Corporal Punishment</u></p> <p>Corporal punishment is defined as physically punishing a student for an infraction of the discipline policy. Use of corporal punishment is prohibited.</p> <p>Teachers and school authorities may use reasonable force under any of the following circumstances: to quell a disturbance, to obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and for the protection of persons or property.</p> <p><u>Level I Offenses</u></p> <p>Level I offenses include misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school. These are disruptive to the normal teaching situation. Such misbehavior commonly is addressed by the individual classroom teacher and only rarely requires the intervention of the principal.</p> <p>The teacher has the discretion of using any of the disciplinary options/responses available.</p>
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Examples Of Level I Offenses

1. Bus misconduct.
2. Gambling (Games of Chance).
3. Sleeping in class.
4. Disruptive wearing apparel.
5. Classroom disturbance.
6. Cheating and lying.
7. Abusive language, written or oral.
8. Loud boisterous noise.
9. Running in classrooms or halls.
10. Pushing, shoving or jostling.
11. Minor defacing of school property.
12. Public display of affection.
13. Unexcused class tardiness.
14. Littering.
15. Eating during instruction time.
16. Minor insubordination.
17. Improper cafeteria behavior.
18. Discourtesy.
19. Line cutting.
20. Defamation of character.
21. Other.

<p>Pol. 233</p>	<p><u>Teacher Disciplinary Option/Responses</u></p> <ol style="list-style-type: none">1. Telephone call from teacher to parents/guardians.2. Letter or e-mail to parents/guardians.3. Parental conference.4. Verbal reprimand.5. Isolation within the classroom.6. Behavioral contract.7. Personal talk with student.8. Suspension of classroom privileges.9. Following consultation with a building level administrator, detention is assigned by the teacher or administrator.10. Saturday School.11. Detention (at secondary level and as assigned by building level administrator).12. In-School Program - Alternative Learning Center (ALC). <p><u>Level II Offenses</u></p> <p>Level II offenses include misbehavior, the frequency and seriousness of which tends to disrupt the learning climate of the school or classroom. These infractions, due to their severity or the continuation of Level I misbehaviors, require or warrant the intervention of administrative personnel.</p> <p>The administrator has the discretion of using any of the disciplinary options/ responses available.</p> <p><u>Examples Of Level II Offenses</u></p> <ol style="list-style-type: none">1. Repeat of Level I misbehaviors.2. Unexcused school tardiness.
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Pol. 204	3. Truancy. 4. Insubordination. 5. Disrespectful or obscene language and/or gestures.
Pol. 249	6. Intimidation and/or bullying. 7. Cutting class. 8. Leaving school without permission. 9. Falsification of records, excuses, passes, schedules, etc. 10. Fighting (that does not result in or threaten serious injury). 11. Use of fighting words. 12. Failure to serve assigned detention.
Pol. 233	13. Leaving In-School Program/Alternative Learning Center (ALC) without permission. 14. Major insubordination. 15. Possession of pornographic materials.
Pol. 222	16. Throwing of potentially dangerous objects. 17. Use or possession of tobacco products. 18. Unsupervised lighting of matches, lighters or any device with an open flame. 19. Attempting or actually breaking into and/or entering another student's locker. 20. Unauthorized entry into rooms prohibited to students. 21. Other.

Administrative Disciplinary Options/Responses

1. Home and school visitor contact.
2. Student-Principal conference.
3. Referral to pupil personnel team.
4. Parent/Guardian-Principal telephone conference.
5. Parent/Guardian-Student-Principal conference.
6. Behavioral contract.
7. Detention (at secondary level and as assigned by building level administrator).
8. Out-of-school suspension - one (1) to ten (10) days.
9. Other appropriate responses for misbehavior.
10. Referral to Student Assistance Program.
11. Saturday School.
12. In-School Program - Alternative Learning Center (ALC).

Level III Offenses

Level III offenses sometimes result from the continuation of Level I and Level II misbehaviors. Level III offenses are characterized as more serious than minor, isolated disruptions of the school environment and commonly include acts or threatened acts directed against persons or property. Some of the infractions have consequences which may endanger the health or safety of others in the school. Actions that constitute criminal violations or require the involvement of law enforcement authorities are included as a Level III offense. These infractions, due to their severity or the continuation of lower level offenses, warrant more severe disciplinary action, which may include expulsion following a formal hearing before the Board of School Directors.

	<p><u>Examples Of Level III Offenses</u></p> <ol style="list-style-type: none"> 1. Repeat of Level I and II misbehaviors. 2. Causing or attempting to cause the willful vandalism or destruction of private and/or school property. 3. Theft. 4. Leading, inciting or participating in a student walkout, riot or other significant disturbance of the normal learning environment. 5. Fighting (that results in or recklessly threatens serious injury). 6. Assault and/or battery. 7. Indecent exposure and/or engaging in sexual acts. 8. Terroristic threats, in violation of Board Policy No. 218.2. 9. Hazing, in violation of Board Policy No. 247. 10. Physical abuse against any student, staff, and/or other person. 11. Possession, transfer or use of incendiary devices (fireworks, smoke bombs, etc.) or other objects considered potentially dangerous to the health, safety, and welfare of students and/or school personnel. 12. Possession of weapons, in violation of Board Policy No. 218.1. 13. Possession, use, misuse, being under the influence, or the distribution by students and unauthorized personnel of drugs (controlled, noncontrolled or mood-altering substances), look-alikes, designer drugs, drug paraphernalia, health endangering substances, medication not registered with the health office, or alcohol, in violation of Board Policy No. 227. 14. Possession of containers of urine or other substances that are or may be used to falsify, disrupt or otherwise interfere with drug and alcohol testing administered pursuant to Board Policy No. 227, Board Policy No. 227.1, or a student disciplinary agreement or adjudication. 15. Extortion.
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Pol. 218.2

Pol. 247

Pol. 218.1

Pol. 227

Pol. 227, 227.1

<p>Pol. 248</p>	<p>16. Sexual harassment, in violation of Board Policy No. 248.</p>
<p>Pol. 248.1</p>	<p>17. Racial and ethnic intimidation, in violation of Board Policy No. 248.1.</p> <p>18. Intentionally providing false reports to school personnel for the purpose of adversely affecting the academic or disciplinary status of another student.</p> <p>19. Inappropriate use of district technology systems, including, but not limited to, unauthorized access, reproduction, deletion or alteration of data; dissemination of offensive, inflammatory or obscene material; use of another's password or misrepresenting one's identity; copying or modification of materials in violation of copyright or intellectual property rights; unauthorized loading onto the network of files, software or other electronic media; and intentional disruption to or destruction of operating systems.</p> <p>20. Other.</p>
<p>Pol. 233</p>	<p><u>Disciplinary Options/Responses</u></p> <ol style="list-style-type: none"> 1. Out-of-school suspension - one (1) to ten (10) days. 2. Expulsion. 3. Revocation of privileges (for example, attendance at school events, revocation of driving permit, participation in commencement exercises, etc.). 4. Other appropriate response for misbehavior. 5. Referral to Student Assistance Program. 6. Saturday School. 7. In-School Program - Alternative Learning Center (ALC). <p><u>General Information</u></p> <p>Referral forms citing irresponsible student behavior shall be used on all levels except Level I. Documentation of supporting data is required for processing discipline complaints at Level II and above.</p>

<p>4. Delegation of Responsibility</p> <p>SC 1317</p> <p>SC 1317</p>	<p>Referral forms will be distributed as follows:</p> <ol style="list-style-type: none"> 1. One (1) will be immediately placed in the building discipline file in the administrative office of each school in a Category "B" file of discipline reports separate from a student's Category "A" cumulative folder. 2. One (1) will be returned to the teacher informing him/her of the action taken by the administrator. 3. One (1) may be mailed to parent(s)/guardian(s). <p>Discipline reports are used by teachers, principals, assistant principals, and deans of students to record student misbehavior, the student's explanation of the situation and action taken by the administration.</p> <p>Reports of infractions are to be maintained by the principals and the assistant principals during the student's tenure in the district. Teachers should destroy their discipline reports at the end of each year. Behavioral reports of a serious nature are to be maintained during the student's period of enrollment or final disposition by Board action.</p> <p>The Superintendent shall promulgate rules and regulations to implement Board policy for student conduct.</p> <p>The building principal shall have the authority to assign discipline to students, subject to the policies, rules and regulations of the district and to the student's due process right to notice, hearing, and appeal.</p> <p>Teaching staff members and other employees of this Board having authority over students shall have the authority to take reasonable actions necessary to control the disorderly conduct of students in all situations and in all places where such students are within the jurisdiction of this Board and when such conduct interferes with the educational program of the schools or threatens the health and safety of others.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1317</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.3, 12.5</p> <p>Board Policy – 115, 204, 218.1, 218.2, 222, 227, 227.1, 228, 233, 235, 247, 248, 248.1, 249</p>
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