

SENECA VALLEY SCHOOL DISTRICT

SECTION: PUPILS

TITLE: REPORTING STUDENT
PROGRESS

ADOPTED: February 7, 1994

REVISED: August 8, 2005

<p>1. Purpose Pol. 216</p> <p>2. Guidelines</p>	<p style="text-align: center;">212. REPORTING STUDENT PROGRESS</p> <p>The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of the whole child. It recognizes its responsibility to keep parents informed of student welfare and progress in school. It also recognizes the effects of State Board Regulations and Federal Regulations governing school records.</p> <p style="text-align: center;">GRADING SYSTEM – SECONDARY – GRADES 7 - 12</p> <p><u>Report Cards</u></p> <p>Report cards are issued four (4) times yearly. These periods cover approximately forty-five (45) school days.</p> <p><u>Progress Reports (Proficiencies and Deficiencies)</u></p> <p>Progress reports are issued at the mid-point of the marking period for all students. Comments must be included for students who are receiving a D or F in a subject. After the progress report has been issued, if the student has dropped more than one (1) letter grade, the parent/guardian will be notified by the teacher.</p> <p><u>Grading Periods, Percentages, and Letter Grades</u></p> <p>Nine (9) weeks grades (grades 7 – 12) will be determined in the following ways:</p> <ol style="list-style-type: none"> 1. All quizzes, tests, and daily work within a grading period shall be given a point value commensurate with the nature of the item. 2. Student reports, projects or other class participation shall be assessed by criteria developed by the teacher. 3. The grade for a report period shall be determined by the teacher on the basis of the student's point total for the given period.
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Final grades (grades 9 – 12) will be determined by the following grading prorations:

1. Full year course with final:
 - a. First nine (9) weeks – 22.5%.
 - b. Second nine (9) weeks – 22.5%.
 - c. Mid-term exam – 5.0%.
 - d. Third nine (9) weeks – 22.5%.
 - e. Fourth nine (9) weeks – 22.5%.
 - f. Final exam – 5.0%.
2. Full year without final:
 - a. First nine (9) weeks – 25%.
 - b. Second nine (9) weeks – 25%.
 - c. Third nine (9) weeks – 25%.
 - d. Fourth nine (9) weeks – 25%.
3. Semester course with final:
 - a. First nine (9) weeks – 45%.
 - b. Second nine (9) weeks – 45%.
 - c. Final – 10%.
4. Semester course without final:
 - a. First nine (9) weeks – 50%.
 - b. Second nine (9) weeks – 50%.

Grades (grades 7 - 8) will be determined by the following:

1. Final grades will be determined by the following:
 - a. Each nine-week grade shall carry equal weight.
 - b. The final grade shall be obtained by averaging the percentages earned each nine (9) weeks by the student.
 - c. Courses of less than eighteen (18) weeks' duration shall be graded and reported individually.
2. Grade point average will be determined by the following:
 - a. Each course shall be assigned a credit valuation based upon the duration of the class and the number of days met per week. For example, a class that meets every day of the week all year shall be assigned a valuation of one (1) credit. A class that meets every day of the week for twelve (12) weeks would be assigned a valuation of .33 credits.
 - b. Grade point average for each report period shall be calculated using the following formula for the purpose of determining Honor Roll:
 - 1) The credit designation is multiplied by the grade value for each class to determine the quality points.

A = 4
B = 3
C = 2
D = 1
F = 0

The quality points are then added together and divided by the total credits attempted for that report period. The result is the quality point average for that report period.

All student assessments shall be assigned one (1) of these designations:

A	- Excellent	92-100%
B	- Good	83-91%
C	- Average	74-82%
D	- Below Average	65-73%
F	- Not Passing	0-64%

- P - Passing grade with credit toward graduation and not included in the Q.P.A. calculations
- I - Incomplete
- X - Medically excused with no credit toward graduation and not included in the Q.P.A. calculations
- WF - Withdrawn with a failing grade
- W - Withdrawn with no credit toward graduation and not included in Q.P.A. calculations
- PD - Pass with distinction

Quality Point Average (Q.P.A.) Calculations (Grades 9 – 12)

Quality Point Averages are cumulative calculations of all earned grades (grading periods and exams) that appear on a student's report card. Q.P.A.'s are based on a four-point scale:

- A = 4
- B = 3
- C = 2
- D = 1
- F = 0

The base Q.P.A. is calculated by dividing the total number of quality points by the total number of credits the student has attempted.

Weighting of Grades

Seneca Valley School District does not add weight to courses for students in grades 7 – 10.

The district adds weight to certain designated courses in the 11th and 12th grade program. The additional weight is calculated in the following manner:

- Let H = Number of Honors Credits
- Let P = Number of Advanced Placement (AP)/College in High School (CHS) credits
- Let S = Number of semesters students have the opportunity to take weighted classes

Calculate the Weighted Factor:
 $W = [(H \times .125) + (P \times .25)] \div S$
Add W to the base Q.P.A.

A list of courses which receive additional weight is available in each secondary guidance office and the district programs of studies.

The final calculation of the weighted Q.P.A. will be based on a prorated value for the credit of the course and the weighted quality points at the time of the calculation.

In extenuating circumstances, the teacher, in consultation with the building principal, may make an exception to this policy. The final grade will be reported in both letter and percentage form.

Failure Letters

During the fourth nine (9) weeks, when it is apparent that a pupil has failed or is in danger of failing a graduation requirement or not being promoted to the next grade level, building personnel will notify parents/guardians in writing.

ACADEMIC DISTINCTIONS

Scholarship Awards

A system of awards for achievement by pupils in any curricular or co-curricular program, or for the recognition of citizenship or other significant personal service, or contribution to the school or community shall be encouraged. Such awards shall be publicly announced and made at appropriate award assemblies.

Scholastic Achievement

Proper recognition shall be given for excellence in scholastic achievement by means of an honor roll and by opportunity for membership in the National Honor Society.

Honor Rolls:

At the end of each grading period students are recognized for outstanding academic achievement by having their names posted on the school's honor roll. The following guidelines are in effect for each grading period during the academic school year:

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|--------------------|---------------|
| 1. Highest Honors | 4.0 and above |
| 2. High Honor Roll | 3.75 – 3.99 |
| 3. Honor Roll | 3.20 – 3.74 |

Note: No individual who has “D”, “F”, or an “incomplete” at the end of the grading period will be eligible.

National Honor Society:

Eligibility for the National Honor Society requires a cumulative grade point average of 3.6 or above for all juniors and seniors. Candidates will be reviewed on the following criteria: leadership, scholastic, service, and character. There are two (2) annual induction ceremonies which will be held for junior and seniors. One (1) occurs in the fall and the other in the spring.

Honor Stoles:

Students who attain a grade point average of 3.60 – 3.99 may purchase a blue honor stole at graduation time. Any student who attains a grade point average of 4.0 or above may purchase a white honor stole. The grade point averages for this are finalized at the end of the third nine (9) week grading period.

GRADING SYSTEM – ELEMENTARY – GRADES K - 6

Grading System – Kindergarten

The kindergarten report card is an evaluation of the child’s growth. It will measure the following areas: reading, math, motor readiness, social development, work habits, and general information.

The report card will be issued four (4) times each year.

The following grading key is used in kindergarten:

Strength	3
Appropriate Progress	2
Needs Attention or Improvement	1
Needs Reinforcement	X
Assessment is Modified	*
Not Assessed to Date	/////

Grading Periods and Letter Grades for Grades 1 - 6

The school year, for grades 1 – 6, will be divided into four (4) grading periods. The report card for the first grading period in grades K – 6 will be given to the parents during a parent conference scheduled at that time.

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First grade students will not receive letter grades for the first grading period. Progress will be indicated by marking the descriptors under each subject area on the report card. Beginning with the second grading period, the subject areas of reading and math will receive a letter grade. Beginning with the third grading period, the subject area of spelling will receive a letter grade.

Grades shall be given to all pupils in all subject areas as indicated on the card. Art, music, and physical education instructors are responsible for the grades in their respective subject areas. Classroom teachers are responsible for all other grades on the report card.

In addition to the basic subject areas, the report card will include a section for recording personal development of the child. For each area, the following grading descriptors are used:

Strength	3
Appropriate Progress	2
Needs Attention or Improvement	1
Needs Reinforcement	X
Assessment is Modified	*
Not Assessed to Date	/////

The following grading key is used for grades 1 – 4:

A	- Excellent Progress	92 – 100%
B	- Good Progress	83 – 91%
C	- Average Progress	74 – 82%
D	- Below Average Progress	65 – 73%
F	- Not Passing	0 – 64%
I	- Incomplete (Not enough evidence to warrant marking)	
O	- Outstanding Progress	
S	- Satisfactory Progress	
N	- Needs Improvement	
U	- Unsatisfactory Progress	
M	- Medical Excuse	
*	- Curriculum Modifications Made	

A plus or minus sign will not be used with a letter grade on a report card.

The following grading key is used in grades 5 – 6:

A	Excellent Progress	92 – 100%
B	- Good Progress	83 – 91%
C	- Average Progress	74 – 82%
D	- Below Average Progress	65 – 73%
F	- Not Passing	0 – 64%
I	- Incomplete (Not enough evidence to warrant marking)	
M	- Medical Excuse	
*	- Curriculum Modifications Made	

A plus or minus sign will not be used with a letter grade on a report card.

Grade Averaging

Averages for the year shall be obtained by averaging the percentage earned by the student during each grading period and assigning a letter grade as follows:

A	-	92 – 100%
B	-	83 – 91%
C	-	74 – 82%
D	-	65 – 73%
F	-	0 – 64%

For letter grades O, S, N, U, averages for the year shall be obtained by averaging the letter grades for all grading periods utilizing the following numeric values: O = 3, S = 2, N = 1, U = 0.

If the numeric average results in a .5 or greater value, the higher letter grade will be assigned.

Failure Letters

Letters to parents indicating that their child would benefit from repeating the current grade during the next school year will be sent to parents prior to the final three (3) weeks of the current school year.

Honor Roll

No Honor Roll is published for students in grades K – 6.