

# SENECA VALLEY SCHOOL DISTRICT

SECTION: PUPILS

TITLE: USE OF MEDICATIONS

ADOPTED:

REVISED: August 8, 2005

<p>1. Purpose</p> <p>2. Guidelines</p>	<p style="text-align: center;">210. USE OF MEDICATIONS</p> <p>The district recognizes that parents/guardians have the primary responsibility for the health of their children. The district strongly recommends that medication be given in the home. Parents/Guardians should confer with the child's physician to arrange medication time intervals which avoid school hours whenever possible. If medication absolutely must be given during school hours, district policy must be followed.</p> <p><u>Prescription Medicines and Over-the-Counter Medications</u></p> <p>All medications administered in the school setting must be prescribed in writing by a health care professional (physician/dentist/CRNP). The original pharmacy labeled container may also be accepted as the physician/dentist/CRNP order for medications administered for a period of two (2) weeks or less.</p> <p>All medications administered in the school setting must also be accompanied by a written request of completion of the form(s) listed below from the parent/guardian:</p> <p>1. <u>Long-Term Medication</u> -</p> <p>A completed district long-term medication administration form signed by the doctor must be submitted for both daily and as-needed medications. The medication order will be in effect no longer than the duration of the current school year. The order must indicate the specific amount of time it will be in place.</p> <p>2. <u>Short-Term Medication</u> -</p> <p>A district short-term medication form may be submitted for medication required for two (2) weeks or less. The original pharmacy labeled container may also be accepted as the physician/dentist/CRNP order for medications administered for a period of two (2) weeks or less.</p>
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All medications must be delivered directly to the school nurse, school principal, or principal's designee in properly labeled containers. Students are not to carry their medications with them during the school day unless otherwise directed by a health care professional. All medications will be secured in a locked area and readily available for student use. The following guidelines shall apply:

1. Prescription medications require the original pharmacy labeled container.
2. Over-the-counter medications are required to be in the original labeled package.
3. The parent/guardian is responsible for providing an adequate supply of medication.
4. If the parent/guardian is unable to make arrangements for delivery of controlled medications by an adult, the medication container should be sent to school with the student in a sealed envelope with a note stating the number of pills being sent.
5. Upon receipt of the medication, the school nurse will verify the number of pills received and notify the parent/guardian of any discrepancy.

The school nurse will contact the parent/guardian if the nurse, in his/her professional judgment, needs clarification regarding implementation of a medication order. The nurse will ask the parent/guardian for permission to speak directly with the prescribing physician. If the parent/guardian will not permit the nurse to clarify the order directly with the physician or the parent/guardian does not provide the necessary clarification for the physician in writing to the nurse in an agreed upon amount of time, the parent/guardian must assume the responsibility for administering the medication at school.

Students will be responsible for reporting to the health office at the designated time to receive the medication.

A medication log will be maintained for all students receiving medication.

The school nurse is the authorized person who may administer medication. In the absence of the school nurse, the school principal or designee shall administer the medication. The principal must designate in writing the person(s) authorized to administer medication other than the school nurse.

An Individual Health Plan (IHP) will be developed for students who have medication/treatment/procedural needs that are addressed on a regular basis.

<p>SC 1401 Title 22 Sec. 7.13</p> <p>SC 1414.1</p>	<p><u>Inhaled Asthma Medications</u></p> <p>In addition to the above stated guidelines, for students who wish to self-administer inhalers in the school setting, the following apply:</p> <ol style="list-style-type: none"> <li>1. The student who wishes to carry and self-administer inhaled asthma medications must demonstrate to the school nurse his/her capability for self-administration and for responsible behavior in the use of the medication. The school nurse may assess the student's capability with a student interview and/or observation of the student's technique.</li> <li>2. If the student abuses or ignores district policy, the school can confiscate the inhaler and remove the privileges to carry the medication.</li> <li>3. The parent/guardian of the student must sign a statement relieving the district of responsibility for the benefits or consequences of the medication and acknowledging that the district bears no responsibility for ensuring that medication is being taken.</li> </ol>
<p>Pol. 121</p>	<p><u>Field Trips</u></p> <p>The administration of medication and performance of treatments on field trips should be limited to those students who require such intervention to participate in the program. Medication administration and treatments should be completed prior to departure or upon return from the trip whenever possible. If this is not appropriate for the student, the school nurse shall assist with planning for transport and administration of any medication or treatment in the following ways:</p> <ol style="list-style-type: none"> <li>1. If the student is capable of self-administration of medication, the school nurse will determine the appropriate dose, identify the medication and record the time that the medication is to be administered. The medication will be given to the teacher or principal's designee who will be responsible for securing the medication and providing the student with the opportunity to take the medication at the designated time.</li> <li>2. The same procedure shall be followed for self-administered treatments (e.g. blood glucose monitoring).</li> <li>3. If the student is unable to self-administer a medication or treatment, the student's parent/guardian should be invited to attend the field trip. If this is not possible, the teacher should discuss alternate arrangements for the student with the school principal.</li> </ol>

School-Sponsored Activities After School Hours

Students who will be taking with them a prescribed medication or over-the-counter medication on a school-sponsored trip, other than a classroom field trip i.e. band, academic games, sport trips, must register that medication in the form of a letter from the parent/guardian to the advisor/sponsor/coach. The letter should include:

1. The student's name.
2. Name of drug.
3. Frequency of administration.
4. Understanding that the student will self-administer the drug.
5. Understanding that the student will not distribute or over-medicate or be subject to consequence for distribution as in the drug and alcohol policy.

PA BD. Of Nursing  
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