

SECTION: PROGRAMS

TITLE: EXTRACURRICULAR
ACTIVITIES

ADOPTED:

REVISED:

SENECA VALLEY SCHOOL DISTRICT

122. EXTRACURRICULAR ACTIVITIES	
<p>1. Purpose</p>	<p>The Board believes that the district's goals and objectives are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside the regular curricular program of the schools.</p> <p>All learning experiences offered by the schools, curricular and extracurricular, shall be planned and integrated toward attainment of the district's educational objectives.</p> <p>It shall be the policy of the Board to encourage the development of a reasonable program of extracurricular activities in order that students may have opportunities to develop leadership and initiative, and to pursue personal interests which are consistent with the educational policy and program of the school district.</p>
<p>2. Definition Title 22 Sec. 4.27</p>	<p>For purposes of this policy, extracurricular activities shall be those programs which are sponsored or approved by the Board and are conducted wholly or partly outside the regular school day; are marked by student participation in the processes of initiation, planning, organizing, and execution; and are equally available to all students who voluntarily elect to participate.</p>
<p>3. Authority SC 511 P.L. 98-377</p>	<p>The Board shall make school facilities, supplies and equipment available and shall assign staff members for the support of extracurricular activities for students. Such availability and assignment shall be in accordance with the Equal Access Act.</p> <p>The Board shall maintain the program of extracurricular activities at no cost to participating students, except that:</p>
<p>Pol. 110</p>	<ol style="list-style-type: none"> 1. The Board's responsibility for provision of supplies shall carry the same exemptions as listed in the Board's policy on regular school supplies. 2. Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.

<p>4. Delegation of Responsibility</p>	<p>The Superintendent or designee shall prepare and implement procedures to implement the extracurricular activities program.</p>
<p>5. Guidelines</p>	<p>Guidelines shall ensure that the program of extracurricular activities:</p> <ol style="list-style-type: none"> 1. Assesses the needs and interests of and is responsive to district students. 2. Involves students in developing and planning extracurricular activities. 3. Is responsive to the articulated needs of students. 4. Ensures provision of competent guidance and supervision by staff. 5. Guards against exploitation of students. 6. Provides for continuing evaluation of the program and its components. 7. Ensures that all extracurricular activities are open to all students and that all students are fully informed of the opportunities open to them. <p><u>Initiations</u></p> <ol style="list-style-type: none"> 1. School organizations may have a ceremony for "bringing in new members." 2. This ceremony must relate to the purpose and aims of the organization. 3. Ceremonies are to be conducted under the immediate supervision of the sponsor. 4. Absolutely no hazing or intimidation of any member shall be permitted at any time. 5. Infraction of these rules shall result in the disbanding of the club or activity. <p><u>Limitations During School Closing</u></p> <p>When schools are dismissed early or closed for any reason, all extracurricular events, practices and games shall be cancelled unless special permission to continue has been secured from the Superintendent. Under no circumstances shall students be permitted to meet for any such activity without the presence of the sponsor or coach.</p>

Activities Held Off School Premises

Certain activities such as accepting invitations from clubs, etc., of other schools may be acceptable for junior or senior high students, but these must be cleared through the office. Otherwise, "hay rides, sled rides, skating parties" and other activities held off the school premises and are not sponsored by the school and are not to be sponsored by individual members of the faculty as a school event.

General Faculty Supervision

All extracurricular activities, clubs and organizations shall be assigned a sponsor, advisor or coach. Coaches, advisors and sponsors shall be present at any meeting or activity for which they are responsible and shall remain on the grounds or in the building until all students have departed.

Club Sponsors

The Administrative Assistant for Human Resources shall develop a letter to all club sponsors during the year asking them to declare their intent for the following year. Provided club sponsor requirements are met and a recommendation is made by the administration, a club will be submitted for Board approval.

The Athletic/Activities Director shall develop and have available a sample constitution, minutes, and roster.

In September written requirements will be distributed to potential club sponsors. Club written criteria must include:

1. Indication of an interested sponsor.
2. Student interest survey.
3. Constitution.
4. Meeting dates, at least one (1) per month preferred.
5. Meeting minutes and attendance roster.

Upon completion of the written requirements, contracts will be issued at the October Board meeting. Funding shall be a factor determining the number of clubs offered for any given school year.

<p>P.L. 98-377</p>	<p>A club "waiting list" is maintained for grades 7-8 and grades 9-12 by the principal and Athletic/Activities Director respectively.</p> <p>Club vacancies will be filled from the rank-order "waiting list." Should no waiting list exist, the club vacancy will be posted in the appropriate building(s).</p> <p>All recommendations are to be forwarded from the Athletic/Activities Director or building principal, as appropriate, to the Administrative Assistant for Human Resources for Board action.</p> <p>The process will include Board approval for the filling of all positions listed in the contract.</p> <p>One-half (1/2) payment will be issued when one-half (1/2) of the duties have been completed. Payment requests are to be submitted in writing to the Athletic/Activities Director or building principal as appropriate.</p> <p>Final payment will be made when the sponsors fulfill their year-end obligations. Payment requests are to be submitted in writing to the Athletic/Activities Director or building principal, as appropriate.</p> <p><u>Equal Access Act</u></p> <p>The district shall provide secondary students the opportunity for noncurriculum related student groups to meet on the school premises during noninstructional time for the purpose of conducting a meeting within the limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents or employees. Noninstructional time is the time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends.</p> <p>The meetings cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.</p> <p>The Superintendent or designee shall establish the length of sessions, number per week, and other limitations deemed reasonably necessary.</p> <p>The district retains the authority to maintain order and discipline on school premises to protect the well-being of students and employees and to ensure that attendance of students at such meetings is voluntary.</p>
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