

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEMBERSHIP

ADOPTED:

REVISED:

SENECA VALLEY SCHOOL DISTRICT

	004. MEMBERSHIP
	<p>Section 1. <u>Number</u></p> <p>The Board does consist of nine (9) members.</p>
SC 302, 303, 304, 305	
	<p>Section 2. <u>Qualifications</u></p> <p>Each member of the Board shall meet the following qualifications:</p>
SC 322	a. S/He shall be of good moral character, be eighteen (18) years of age, shall have been a resident of the district for at least one (1) year prior to the date of his/her election or appointment, and shall not be a holder of any office or position as specified in Section 322 of the School Code; nor shall s/he be a member of the municipal council.
SC 323	b. S/He shall not have been removed from any office of trust under federal, State or local laws for any malfeasance in such office.
SC 324	c. Except as provided by law, s/he shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district.
SC 321	d. S/He shall, before entering the duties of the office, take and subscribe to the oath or affirmation prescribed by statute.
65 P.S. 404 (d)	e. S/He shall file a statement of financial interests with the State Ethics Commission before taking the oath of office or entering upon his/her duties.
	<p>Section 3. <u>Election</u></p> <p>Election of members of the Board shall be in accordance with law.</p>
SC 301 et seq	

<p>SC 315, 319 65 P.S. 271 et seq SC 315 et seq</p>	<p>The school district is divided into nine (9) regions, the population of each of which is as equal as possible to all other established regions, and the boundaries of which are compatible with the boundaries of election districts and that each region shall be represented by one (1) director.</p> <p>Section 4. <u>Vacancies</u></p> <p>A vacancy shall occur by reason of death, resignation, removal from a district, or otherwise. Such vacancy shall be filled in accordance with the Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the vacancy. The Board member so appointed shall serve until the first Monday in December after the first municipal election occurring more than sixty (60) days following his/her appointment. When a majority of the memberships are vacant, such vacancies shall be filled by the Court of Common Pleas of Butler County.</p>
<p>SC 303, 315</p>	<p>Section 5. <u>Term</u></p> <p>The term of office of each Board member shall be four (4) years and shall expire on the first Monday of December, except that the term of a Board member appointed to fill a vacancy shall expire on the first Monday of December after the municipal election occurring more than sixty (60) days after his/her appointment. The term of a Board member elected to an unexpired term shall expire at the termination of that term.</p>
<p>SC 315, 319 Pol. 006</p>	<p>Section 6. <u>Removal</u></p> <p>Whenever a Board member is no longer a resident of Seneca Valley School District, his/her membership on the Board shall cease.</p> <p>The removal of a Board member who resigns shall become effective upon the presentation of the resignation to the Board President and upon the date specified.</p>
<p>SC 315, 319 Pol. 006</p>	<p>A Board member who neglects or refuses to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting neglects or refuses to act in his/her official capacity as a school director, may be removed from his/her office on the affirmative vote of a majority of the remaining members of the Board.</p>
<p>SC 319 Pol. 006</p>	<p>If a person elected or appointed as a Board member, having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of his/her term of office, declare said office vacant on the affirmative vote of a majority of the remaining members of the Board.</p>

<p>SC 516.1</p>	<p>Section 7. <u>Expenses</u></p> <p>Board members, a nonmember Board Secretary, and Board solicitor(s) shall be reimbursed for necessary expenses actually incurred as delegates to any State convention or association of school directors' convention held within the Commonwealth, or for necessary expenses actually incurred in attendance authorized by the Board at any other meeting held within the Commonwealth or at an educational convention out-of-state. All such expenses shall be itemized and made available for public inspection at the next succeeding Board meeting. No member shall be reimbursed for more than two (2) such out-of-state meetings in one (1) school year. Such expenses shall be reimbursed only upon presentation of an itemized, verified statement, except that advance payments may be made upon presentation of estimated expenses to be incurred.</p> <p>Section 8. <u>Orientation</u></p> <p>A new member, or any person designated for appointment as a new member, of the Board, is to be afforded the Board's and staff's fullest measure of courtesy and cooperation. The Board and staff shall make every feasible effort to assist the new member to become fully informed about the Board's functions, policies, procedures, and problems.</p> <p>a. In the interim between appointment or election and actually assuming office, the new Board member shall be invited to attend all meetings and functions of the Board and shall receive all reports and communications normally sent to Board members.</p> <p>b. The Superintendent and the Broad President shall meet with the new member for the primary purpose of orienting him/her to his/her responsibilities, to the Board's method of operation, and to school district policies and problems. The Superintendent and/or Board President shall confer with the new member as necessary on special problems or concerns.</p>
<p>SC 519</p>	<p>c. The new Board member shall be provided with copies of all appropriate publications and aids, including the Board member handbook, Board Policy Manual, and School Code.</p> <p>d. The Board member shall be furnished with a list of appropriate books and materials available at the professional library and publications of the State and national School Boards Associations.</p>

