

SECTION: LOCAL BOARD PROCEDURES

TITLE: FUNCTIONS

ADOPTED:

REVISED: OCTOBER 9, 2000

SENECA VALLEY SCHOOL DISTRICT

	003. FUNCTIONS
	Section 1. <u>Legislative</u>
SC 301, 407, 510, 511	<p>The Board shall exercise its rule-making power by adopting procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected.</p> <p>Changes in a proposed procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.</p> <p>The Board may, upon a majority vote, cause to suspend at any time the operation of a procedure or policy, when necessary, provided the suspension does not conflict with legal requirements; and such suspension shall be effective until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.</p>
SC 422	Procedures of the Board shall be adopted, amended, or repealed by a majority vote of the full Board.
Pol. 006	Policies shall be adopted, amended or repealed by a majority vote of the full Board.
Pol. 007	The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual.
	Section 2. <u>Executive</u>
SC 1001	The Board shall exercise its executive power by the appointment of a district Superintendent who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, and the policies of the Board.

	<p>The Superintendent shall serve as the chief executive officer for the Board and shall be assigned primary responsibility for the supervision of all school programs, facilities and business matters related to the operation of all schools within the district. All employees shall report to the Board through the Superintendent and s/he shall serve as the representative for the Board on all matters related to the administration of the district.</p> <p>The Superintendent shall prepare administrative guidelines for the operation of the school district which are not inconsistent with statutes or regulations of the State Board; are dictated by the policies of this Board; and shall be binding on district employees and students when issued but shall require Board approval prior to promulgation.</p> <p>The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the next meeting.</p>
<p>Act 170 of 1978 65 P.S. 404 (d)</p>	<p>The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law.</p>
<p>Section 3. <u>Review</u></p>	
<p>SC 510, 1126 et seq</p>	<p>The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.</p>
<p>2 PA C.S. Sec. 551 et seq</p>	<p>In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p>
<p>School Code 301, 407, 422, 508, 510, 511, 1001, 1126 et seq</p>	
<p>PA Statute 2 PA C.S. Sec. 551 et seq</p>	