

# Seneca Valley School District



## SCHOOL BOARD WORK SESSION

Seneca Valley Intermediate High School Auditorium

### MINUTES

October 4, 2004

1. **CALL TO ORDER** - Mr. Berkebile called the meeting to order at 8:00 p.m.
  - A. **Moment of Silence** - The meeting was opened with a moment of silence. Mr. Berkebile asked those present to remember community members affected by the recent flooding.
  - B. **Pledge of Allegiance** - Mr. Berkebile led the Pledge of Allegiance to the Flag.
  - C. **Roll Call** - Roll call by Joan Rinaman, Board Secretary, showed the following members present: Mr. Dean Berkebile, Mr. Ken Brennan, Mr. Robert Hill, Jr., Mr. William Paul, Mrs. Ann Reale, and Mr. Anthony Storti.

Others present included: Dr. Donald Tylinski, Superintendent; Dr. Mary Ann Marchi, Assistant Superintendent Elementary; Mr. Lynn Stewart, Administrative Assistant for Financial Affairs; Mr. Jerome Straughter, Human Resources Director; Mrs. Linda Andreassi, Public Relations Coordinator; Mr. Ronald Lamneck, Supervisor of Buildings, Grounds, and Security; Mr. Kevin Prady, Transportation Director; Mr. Matthew Hoffman, Solicitor; visitors on list; and press representatives.

## 2. ACTION AGENDA

- A. **Public Comment** - There were no public comments.
- B. **Administration**
  1. Approve secondary student council to attend Pennsylvania Association of Student Council district conference at Laurel High School on Monday, October 11. There will be no cost to the district.
- C. **Personnel** (Details provided in Action Agenda.)
  1. **Appointments** - *Professional* - Beth Ann Smith, Jennifer DeMann; *Supplemental* - Alvin (Lee) Mullett.

Mr. Hill motioned, seconded by Mrs. Reale, to approve the student council conference, and appointments as listed above. Motion carried on a roll call vote with those present voting in the affirmative with Mr. Widdowson, Mr. Evans, and Mr. Adametz absent.

3. **STUDENT COUNCIL REPORT** - A representative from the Senior High to report next week.
4. **APPROVAL OF MINUTES** - Minutes of the following meetings provided in the backup:
  - A. **Work Session** - September 13, 2004
  - B. **Regular Meeting** - September 20, 2004
5. **OPERATION REPORTS**
  - A. **Treasurer's Report** - A report to be provided next week.
  - B. **Financial Reports** - The following reports provided in the backup materials:
    1. Senior High Activities/Athletic Fund Reports
    2. Intermediate High Activities Report
    3. Middle School Activities Report
    4. Earned Income Tax Report
  - C. **Agency Reports**
    1. *Vo-Tech* - There was nothing new to report.
    2. *I. U. IV* - Mr. Hill attended the Pennsylvania Association of School Administrators' conference in Hershey. He encouraged other Board members to attend next year to have a say in the PSBA platform.
    3. *Clarence Brown* - Mrs. Reale reported approximately 50 students attend Clarence Brown School.
6. **PAYMENT OF BILLS** - The General Fund bills provided in the backup total \$3,802,439.03.
7. **ACTIVITIES FUND BILLS** - The Activities Fund bills listed in the agenda total \$20,461.00.
8. **CONSTRUCTION FUND BILLS** - Construction Fund bills to be provided next week.
9. **INFORMATION REPORTS**
  - A. **Superintendent**
    1. *Student/Staff Recognition*
      - a. Information regarding students' assistance to flood victims provided in the backup.
      - b. SVMS teacher Diane Goldsberry received a \$500 grant from McDonalds to conduct a science unit on sound and light waves.
    2. *Committee of the Whole Meeting*  
Curriculum Committee - October 11 at 7:15 p.m. in the Intermediate High School Auditorium.
    3. *Dates to Remember* - Following are dates to remember:

<b>October 5</b>	CVE Open House for K-1, 7:30 p.m.
<b>October 6</b>	CVE Open House for 2-4, 7:30 p.m.
<b>October 6</b>	Haine Open House, 6:30 p.m.
<b>October 7</b>	Professional Development - No school for students
<b>October 7</b>	Homecoming parade, stadium, 6:00 p.m.
<b>October 8</b>	Homecoming football game, 7:30 p.m.
<b>October 9</b>	Homecoming dances, SVIHS and SHS, 7:00 and 7:15 p.m.
<b>October 12</b>	
<b>October 13</b>	Rowan Open House for K, 2, & 4, 6:30 p.m. Rowan Open House for 1 and 3, 6:30 p.m.

4. **Legislative** - Mr. Brennan urged Board members to attend PSBA, PASA, or PASBO session on Act 72. There will be a simulcast on October 12.
5. **Enrollment Update** - The latest enrollment figures provided in backup.
6. **Community Recognition** - Next week Jeff Elser honored for service to the Junior Achievement program.

**B. Assistant Superintendents' Reports**

1. **Secondary**

- a. Principal Reports - The Principals' reports provided in backup materials.
- b. Grant Programs
  - Title IV - Drug Free Schools
  - County Drug and Alcohol
- c. Red Ribbon Week - October 23-31, 2004
- d. ACCESS PA - Dr. Chappell to provide information next week.

2. **Elementary**

- a. Principal Reports - The Principals' reports provided in backup materials.
- b. Federal Programs Report
  - Title I - Improving America's Schools - Remedial Reading
  - Title IIA - Improving Teacher Quality
  - Title IID - Educational Technology
  - Title III - Language Instruction for Limited English Proficient and Immigrant Students
  - Title V - Innovative Education
- c. PSSA Timeline - Twelfth grade students may elect to participate in a retest of the PSSA at the end of October. Fifth, eighth, and eleventh graders will complete a writing test. Fourth, fifth, eighth, and eleventh graders will be tested in math in April. Field-testing in grades four, six, and seven required in reading or math.

Mr. Brennan stated that Butler Area School District is putting together a letter regarding forty or more students being labeled a group. Seneca may want to take part in that discussion. The Department of Education is also reviewing that area.

**C. Business/Finances**

1. *Transportation Committee*

- a. Mr. Prady provided backup to address questions on how bus stops are determined.
- b. Mr. Sam Yanez provided a petition from neighbors in the Hampshire Woods development to move a bus stop. He again asked that the bus stop be moved.

10. **ACTION ITEMS**

**A. Administration**

1. *Board Policies* - Approve the following Board policies:

- a. Local Board Procedures (#008), Revised, Adoption
- b. Weapons (#218.1), New, Adoption
- c. Supplemental Discipline Records (#216.1), New, Adoption
- d. Graduation Requirements (#217), Revised, 1<sup>st</sup> Reading

There was a short discussion on the proposed graduation requirements. Students who do not score at a minimum of the proficient level in their junior year will retake the test in the fall of the senior year. Software program available to enable administration to renew, review, and encourage students to become proficient. Mrs. Reale stated that the IEP students still concern her.

**B. Instruction**

1. Approve eight Caring and Using Service Education (C.A.U.S.E.) students and two teachers to attend the Atlantic Region Service-Learning Conference in Philadelphia on October 28-29. Learn and Serve Grant funds will cover costs. Two days of school will be missed.
2. Approve a team of five Middle School teachers (Tom Donati, Todd Karman, Traci Kuntz, Lisa Tyson, and Larry Wendereusz, Jr.) to attend Developing Writing and Thinking Skills Across the Curriculum conference in Pittsburgh October 29, at a cost of \$660 plus \$375 for substitute costs.
3. Acknowledge a June 2005 excursion to France, England, Switzerland, and Italy for upper level French students. There would be no cost to the district.

**C. Business/Finances**

1. *Budget Transfers* - Approve budget transfers.
3. Approve individual request for extension of discount period for real estate taxes for one month.

**D. Personnel** - Personnel issues discussed in executive session.

11. **COMMUNICATIONS** - No items of communication received.
12. **PUBLIC COMMENT** - Mr. Yanez's comments addressed under Business/Finance information.
13. **ADJOURNMENT** - Mr. Hill questioned the Act 34 Clearance requirement for parents going to McKeever environmental field trip. Should there be a contingency plan if parent has not received clearances back by day of trip. Administration will review procedure.

With nothing further to come before the Board, Mr. Hill motioned, seconded by Mr. Paul, to adjourn the meeting at 8:35 p.m. Motion carried on a voice vote with those present voting in the affirmative with Mr. Adametz, Mr. Evans, and Mr. Widdowson absent.

14. **EXECUTIVE SESSION** - The Board adjourned to executive session to review personnel and legal matters.

Mr. Dean Berkebile, Board President

Mrs. Joan Rinaman, Board Secretary