

# Seneca Valley School District



## SCHOOL BOARD WORK SESSION

Seneca Valley Intermediate High School Cafeteria

### MINUTES

February 7, 2005

1. **CALL TO ORDER** - Mr. Berkebile called the meeting to order at 8:05 p.m.
  - A. **Moment of Silence** - The meeting was opened with a moment of silence.
  - B. **Pledge of Allegiance** - Mr. Berkebile led the Pledge of Allegiance to the Flag.
  - C. **Roll Call** - Roll call by Board Secretary, Joan Rinaman, showed the following Board members present: Mr. Paul Adametz, Mr. Dean Berkebile, Mr. Kenneth Brennan, Mr. Anthony Evans, Mr. Robert Hill, Jr., Mr. William Paul, Mrs. Ann Reale, Mr. Anthony Storti, and Mr. Jeffrey Widdowson.

Others present included: Dr. Denise Chappell, Assistant Superintendent Secondary; Dr. Mary Ann Marchi, Assistant Superintendent Elementary; Mr. Ronald Lamneck, Supervisor of Buildings, Grounds, and Security; Mr. Jerome Straughter, Human Resources Coordinator; Mrs. Linda Andreassi, Public Relations Coordinator; Dr. Matthew McKinley, Senior High School Principal; Mr. Greg Caprara, Athletic Director; Mr. Matthew Hoffman, Solicitor; visitors on enclosed list; and press representatives.

2. **ACTION AGENDA** - There were no action items.
3. **APPROVAL OF MINUTES** - Minutes of the following meetings provided in the backup materials:
  - A. **Work Session** - January 10, 2005
  - B. **Regular Meeting** - January 17, 2005
4. **OPERATION REPORTS**
  - A. **Treasurer's Report** - A report to be provided next week.
  - B. **Financial Reports** - The following reports provided in the backup materials:
    1. Senior High Activities/Athletic Fund Reports
    2. Intermediate High Activities Report

3. Middle School Activities Report
4. Earned Income Tax Report
5. Food Service Report

C. **Agency Reports** - President

1. ***Vo-Tech*** - Dr. Joseph Cunningham presented the proposed 2005-06 Vo-Tech budget during the Committee of the Whole. Board members should get their ballots back to the Vo-Tech by March 23. In March the agenda will include an action item on the budget.
2. ***I. U. IV*** - The Intermediate Unit budget has been completed and will be presented at the March meeting.
3. ***Clarence Brown*** - The building is currently very near capacity with approximately 60 students. The money for roof replacement is being held until the weather breaks.

5. **PAYMENT OF BILLS** - The General Fund bills provided in the backup total \$3,901,653.99.
6. **ACTIVITIES FUND BILLS** - The Activities Fund bills provided in the agenda total \$9,581.72.

7. **INFORMATION REPORTS**

A. **Superintendent**

1. ***Dates to Remember***

<b>February 21</b>	Professional Development - No school for students
<b>March 5, 6, 11, 12</b>	All School Musical, SVIHS auditorium
<b>March 14</b>	Act 72 Presentation, 6:00 p.m., SVIHS auditorium

2. ***Legislative*** - PSBA may challenge slot legislation and May 2005 deadline for schools to opt in.
3. ***Enrollment Update*** - The latest enrollment figures provided in the backup.
4. ***Middle States Report*** - Dr. McKinley reviewed the Middle States report provided in the backup materials. The new goals for the next period will be PSSA increased student performance in math, reading, and writing. The Senior High will continue to work on the goal of career education. Dr. McKinley thanked the administrators, staff, students, and community members for their assistance in this endeavor.

B. **Assistant Superintendents' Reports**

1. ***Secondary***

- a. **Principal Reports** - The principals' reports included in the backup.
- b. **Grant Programs**
  - Title IV - Drug Free Schools
  - County Drug and Alcohol

2. ***Elementary***

- a. **Principal Reports** - The principals' reports included in the backup.

b. Federal Programs Report

- Title I - Improving America's Schools - Remedial Reading
- Title IIA - Improving Teacher Quality
- Title IID - Educational Technology
- Title III - Language Instruction for Limited English Proficient and Immigrant Students
- Title V - Innovative Education

3. *District Art Show* - Begins February 21 at the Cranberry Township Municipal Building.
4. *PSSA* - Writing assessment window for grades 5, 8, and 11 is February 14 - 23.

C. Business/Finances

1. *Budget Report* - A report to be provided next week.
2. *Transportation Committee* - There was nothing new to report.

8. **ACTION ITEMS** - The following items to be acted on next week:

A. Administration

1. *Conferences* - Approve conferences as listed in the backup materials.
2. *Board Policies* - Approve the following Board policy:
  - a. Foreign Exchange Students (#239), new, adoption.
3. *Vo-Tech Authority Board* - Appoint Ken Brennan to the Butler County Area Vocational-Technical School's Authority Board, and appoint Richard Meredith as alternate.
4. *Slam Dunk Contract* - Approve contract with Slam Dunk Sports Marketing for scrolling sign cabinet for the Senior High School. In answer to Mr. Adametz's question, Mr. Caprara stated that he investigated and received quotes from six vendors, with Slam Dunk providing the greatest return. The district could not provide the same services, as it does not have the resources to solicit corporations. Booster groups solicit small, local businesses rather than national corporations.

Mr. Caprara also answered questions on continuing without an architect to install turf in the stadium. Mr. Caprara, Mr. Lamneck, and Mr. Stewart will draw up bid specifications with the review of Mr. Hoffman.

In an unrelated matter, Mrs. Reale asked Mr. Caprara if he received any donation rumored to have come from the Cranberry Township Athletic Association (CTAA) to replace equipment damaged in the flood. Although the athletic department did not receive a donation, Mr. Storti noted that the CTAA donated \$1,000 each directly to the baseball and softball booster organizations.

B. Instruction

1. *School Improvement Plan* - Authorize the administration to forward the approved school improvement plan for the Senior High School for the 2004-06 school years to PDE.

2. *Multi-Media I* - Approve new Middle School Multi-Media I course.
3. *Otto Scholarship* - Approve distribution of Otto Scholarship funds.
4. *Secondary Summer School* - Approve secondary summer school.

**C. Business/Finances**

1. *Buildings and Grounds*

- a. Subsurface Investigation - Approve subsurface investigation for Senior High School addition with Civil and Environmental Consultants - \$25,150.
  - b. Surveying Services - Approve agreement for surveying services at the Senior High School with Land Surveyors, Inc. - \$5,500.
2. *Athletic Bids* - Award spring athletic supplies and equipment bids.
  3. *General Supply Bids* - Authorize Administration to bid instructional and non-instructional supplies and equipment.
  4. *Tax Collectors' Commission* - Authorize Administration to set real estate tax collectors' commission.

**D. Personnel** - Personnel items discussed in executive session.

9. **COMMUNICATIONS** - Communications received from the following:

- A. Grace Mazza
- B. Tom Murray
- C. Polly Shaw

10. **PUBLIC COMMENT** - There were no public comments.

11. **ADJOURNMENT** - With nothing further to come before the Board, Mr. Hill motioned, seconded by Mr. Paul, to adjourn the meeting at 8:35 p.m. Motion carried on a unanimous roll call vote.

12. **EXECUTIVE SESSION** - Personnel and legal issues discussed in executive session.

Mr. Dean Berkebile, Board President

Mrs. Joan Rinaman, Board Secretary